



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. Garcia, Director

County of Los Angeles  
**Parks and Recreation Commission Agenda**

July 13, 2020 at 9:30 a.m.

**MEETING DETAILS**

Click Here [Join Microsoft Teams Meeting](https://bit.ly/ParksCommission071320)  
<https://bit.ly/ParksCommission071320>  
1-323-776-6996  
Conference ID: 710 429 467#

**COMMISSION MEMBERS**

Ed P. Reyes, First District  
Mayisha Akbar, Second District  
Kurt Cabrera-Miller, Third District  
Melissa Centeno, Fourth District  
Deanne Boublis, Fifth District

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission regarding any items that are within the jurisdiction of the Commission. Those who wish to provide live public comment may type their comments in the chat or submit their names in the chat to enter the queue for verbal comment. Speakers are reminded of the **three-minute time limit**. Public comments for virtual meetings such as this can also be submitted prior to the meeting via email to [commission@parks.lacounty.gov](mailto:commission@parks.lacounty.gov). Written public comments must be submitted no later than 5:00 p.m. on July 12, 2020. Please include the Agenda Item and meeting date in your correspondence. All correspondence received shall become part of the official record. Supporting documentation can be obtained at the Commission webpage <https://parks.lacounty.gov/park-commission/>

5. **APPROVAL OF MEETING MINUTES (January 13, 2020)** (Action)

6. **DIRECTOR'S UPDATE**

- Dept. COVID Services/Activities
- LA County Summer Park Initiatives
- Update on Measure A and Regional Park and Open Space District

7. **DEPARTMENT ITEMS**

- Department Budget (Power Point Report)  
Malou Rubio, Deputy Director
- Department Operations Plans – (Power Point Report)  
Director Norma E. Garcia and all Deputy Directors
- Parks Reopening Plans (Power Point Report)  
Alina Bokde, Deputy Director
- Department Monument Signage (Power Point Report)  
Alina Bokde, Deputy Director

## **8. COMMISSIONER COMMUNICATIONS**

## **9. NEXT MEETING**

The next Parks and Recreation Commission meeting is scheduled for October 5, 2020.

## **10. ADJOURNMENT**

### **PLEASE NOTE:**

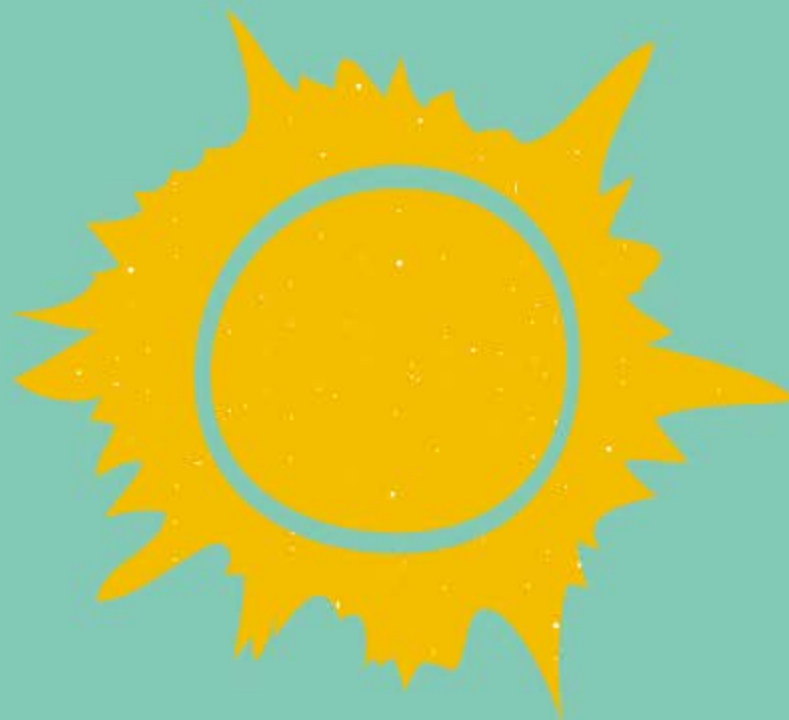
The agenda will be post on the internet at least 72 Hours preceding the meeting:  
<http://parks.lacounty.gov>

**ADA ACCOMODATIONS:** If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or sign language interpreter, please contact the Americans with Disabilities Act Coordinator Manuel Gonzalez at (626) 588-5140 or email at [mgonzalez@parks.lacounty.gov](mailto:mgonzalez@parks.lacounty.gov).

Si necesita asistencia para interpretar esta información, llame a Elva Espinoza al numero (626) 588-5382.

# 2020 Summer FUN

at LA County Parks



## MAKE A SPLASH AT YOUR LOCAL PARK

with COVID-19 guidelines to keep you and your family safe.

- Splash Pads
- Family Fishing & Camping
- Lake Swim Beaches
- Trails & Natural Areas
- Our SPOT Virtual
- Summer Day Camps
- Drive-In at the Park
- PAD In Motion
- Virtual Recreation Center
- Free Summer Lunch

Find a park near you at [parks.lacounty.gov/summer](https://parks.lacounty.gov/summer)



Parks  
Make  
Life  
Better!



#LACOUNTYPARKS  
#WeAreParksAndRec





# WHAT'S OPEN?

UPDATED AS OF JULY 1, 2020

LA County Parks is reopening some amenities in accordance with guidance from health officials while other areas remain temporarily closed to help prevent the spread of COVID-19.

**PHYSICAL DISTANCING & FACE COVERINGS REQUIRED. NO GROUP GATHERINGS.**

## OPEN

Physical distancing  
required

Outdoor areas at:

- Local and community regional parks for passive use (Staff hours: Tuesday-Saturday 10:30 a.m. to 7:00 p.m.)
- Botanic gardens
- Fishing and boating at lakes
- Dog parks
- Rentals (boats, bikes) at some regional parks
- Day Camps (starting July 6)
- Swim beaches at lakes (starting July 9)
- Splash pads (stand-alone; at some parks; starting July 9)
- Camping and RVs Campgrounds

## LIMITED

Physical distancing &  
specific guidelines  
required

- Tennis and pickleball courts
- BMX Bike Parks
- Equestrian centers
- Model airplane areas
- Trap & Skeet, Archery, Outdoor Recreation Shooting Ranges
- Free lunch and snack programs at some parks (pick-up only)
- Community gardens
- Golf courses
- LA County multi-use trails
- Outdoor restrooms

## CLOSED

- **PARK OFFICES CLOSED ON FRIDAY, JULY 3**  
in observance of Independence Day (trails remain open)
- Aquatic centers and swimming pools
- Buildings & indoor restrooms, gymnasiums, senior & community centers, computer labs, multi-purpose rooms/classrooms
- Play and sports amenities closed: playgrounds, skate parks, fitness equipment areas, basketball/volleyball courts, baseball/soccer/multi-use fields, and lawn bowling.
- **No team practices, scrimmages or games allowed.**

For complete list of safety guidelines, visit [parks.lacounty.gov/covid-19](https://parks.lacounty.gov/covid-19)



@PARKS.LACOUNTY.GOV



@LACOUNTYPARKS



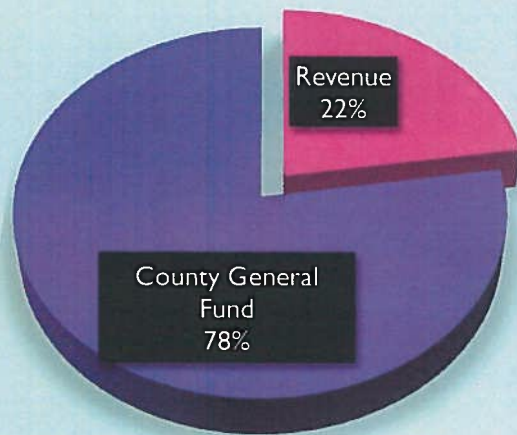
COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION (DPR)  
**FISCAL YEAR 2020-21 BUDGET UPDATE**  
PARKS AND RECREATION COMMISSION MEETING  
JULY 13, 2020

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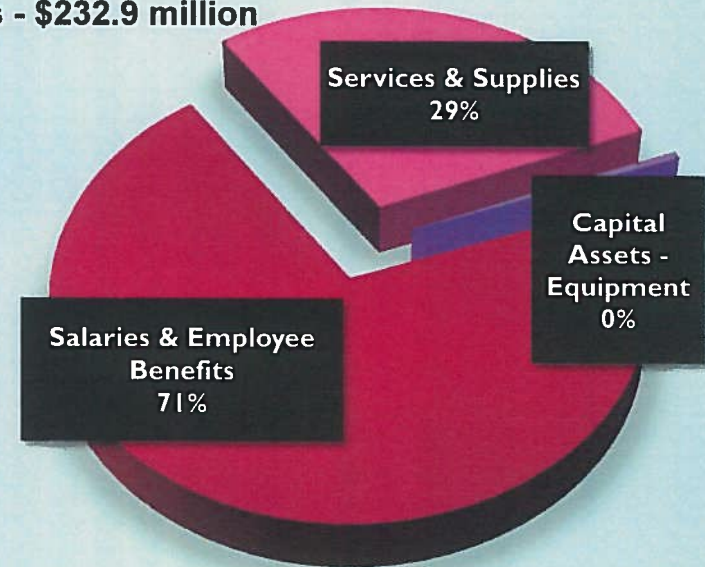
# PARKS AND RECREATION BUDGET PRE-COVID-19

## FISCAL YEAR 2020-21 RECOMMENDED BUDGET

Revenue and County  
General Fund - \$232.9 million



Expenses - \$232.9 million





# PARKS AND RECREATION BUDGET

## IMPACT OF COVID-19

### FISCAL YEAR 2020-21 RECOMMENDED BUDGET

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#### Less Revenues (Collections)

- Closure of Golf Courses and Park Facilities
- Cancellation of Rentals, Special Events and Paid Programming
- Refund Paid Fees
- Reopening Service Restrictions

*NO Federal Funding Available*

#### More Expenses (Essential items)

- Protective and Safety Supplies
- Deep Cleaning Services and Supplies
- Parks Signage
- Sanitizing Equipment
- Disaster Services Workers

*Reimbursable by Federal Funding – FEMA and CARES  
(Coronavirus Aid, Relief and Economic Security Act)*

**PARKS AND RECREATION BUDGET**  
**IMPACT OF COVID-19**

**FY 2020-21 DPR Projected Revenue Shortfall**

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**FISCAL YEAR 2020-21**  
**\$10 Million**

\$3.425 – Golf Revenue  
\$1.700 – Concessions  
\$0.451 – Vehicle Entry Fees  
\$1.147 – Reimbursement of Expense  
\$1.200 – Special Events  
\$0.908 – Rental (Outdoor/Indoor)  
\$0.721 – Garden Fees  
\$0.248 – Swim Fees  
\$0.113 – Filming / Boat Permits



**PARKS AND RECREATION BUDGET**  
**IMPACT OF COVID-19**

**FY 2020-21 County Projected Revenue Shortfall**

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**FISCAL YEAR 2020-21**  
**\$935 Million**

\$391.8 – State Revenue  
\$301.5 – Sales Tax and Vehicle License Fee  
\$ 86.0 – Local Taxes and Revenue  
\$ 70.9 – Measure H - Homelessness  
\$ 84.8 – Other Revenues

**DPR's Contribution to County Revenue Shortfall**

**8%**  
**\$13 Million**

**PARKS AND RECREATION BUDGET**  
**IMPACT OF COVID-19**

**FY 2020-21 DPR Compounding Budget Curtailment Impact**

**Revenue Shortfall**  
**\$10 Million**

**8% County General Fund**  
**\$13 Million**

**Compounding Amount**

**14% Cut**  
**\$23 Million**

**PARKS AND RECREATION BUDGET**  
**IMPACT OF COVID-19**  
**FY 2020-21 Budget Curtailment**

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**14% Cut**  
**\$23 Million**

Permanent Vacant Positions – 42.0

Temporary/Recurrent Positions – 322.0

Services and Supplies - \$4.1 Million

Temporary/Recurrent Employees Impacted - 856

No Permanent Employees Layoff of DPR Employees



# **PARKS AND RECREATION BUDGET**

## **IMPACT OF COVID-19**

### **FY 2020-21 Budget Curtailment – \$23 million**

#### **Significant Cuts**

##### **RECREATION - \$6,434,000**

20 permanent vacant positions  
106 temporary/recurrent positions  
247 temporary/recurrent employees impacted

##### **AQUATICS - \$7,998,000**

150 temporary/recurrent positions  
504 temporary/recurrent employees impacted  
Services and Supplies (S&S) - \$715,000

##### **RECREATIONAL LAKES - \$619,000**

9 temporary/recurrent positions

##### **GROUNDS MAINTENANCE - \$4,105,000**

16 permanent vacant and 37 temporary/recurrent positions  
9 temporary/recurrent employees impacted  
20% in Landscape Services Contracts - \$1,091,000

#### **Other Cuts**

##### **YOUTH EMPLOYMENT - \$820,000**

20 temporary/recurrent positions  
88 temporary/recurrent employees impacted

##### **ADMINISTRATION/FIELD AGENCY SUPPORT - \$620,000**

6 permanent vacant positions  
8 temporary/recurrent employees impacted

##### **OTHER SERVICES AND SUPPLIES - \$2,284,000**

5% in Water and 17% in Electricity - \$1,433,000  
20% in Security Services Contracts - \$245,000  
General S&S - \$606,000

#### **Saved**

##### **TRADES AND SPECIAL OPERATIONS**

##### **REVENUE GENERATION**

##### **PERMANENT EMPLOYEES**

No layoff of DPR Employees

# PARKS AND RECREATION BUDGET

## IMPACT OF COVID-19

### FY 2020-21 Other Budget Cuts/Issues

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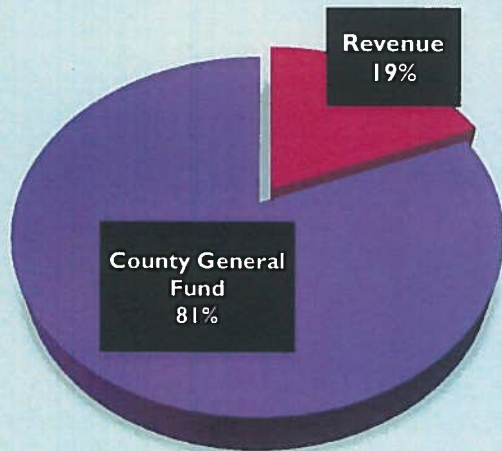
- No New Facilities Funding - for 3 new parks and new trails and park amenities - \$9 million
  - Duck Farm River Park (SD1)
  - Ervin Magic Johnson Community Regional Park (SD2)
  - Wishing Tree Park/Del Amo Neighborhood Park (SD2)
- Eliminate Parks After Dark Funding - \$4.275 million
- Eliminate New Apprenticeship Program - \$572K
- Elimination of Parks Bureau in the Sheriff's Department
- Suspension of Matching Funds for Horizons and Savings Plan for Non-Represented Employees - \$1.4 million
- Suspension of cost-of-living increase for Tier 1 MAPP Participants – DPR Director, Chief Deputy and Deputy Directors



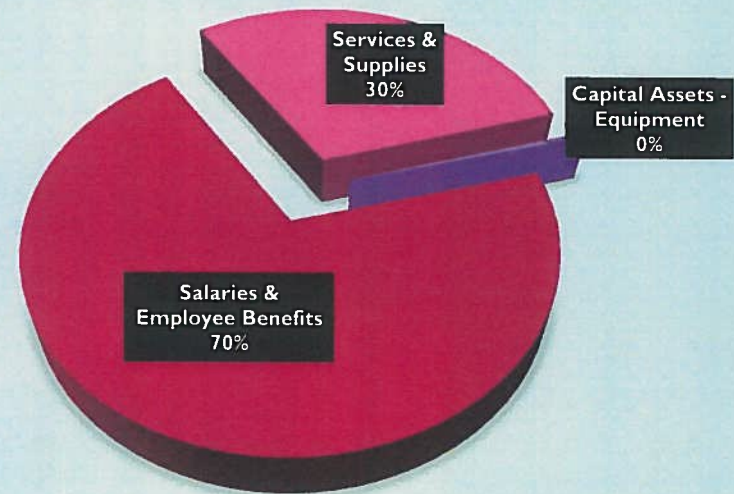
# PARKS AND RECREATION BUDGET IMPACT OF COVID-19

## FISCAL YEAR 2020-21 ADOPTED BUDGET (6/29/20)

Revenue and County  
General Fund - \$203.4 million

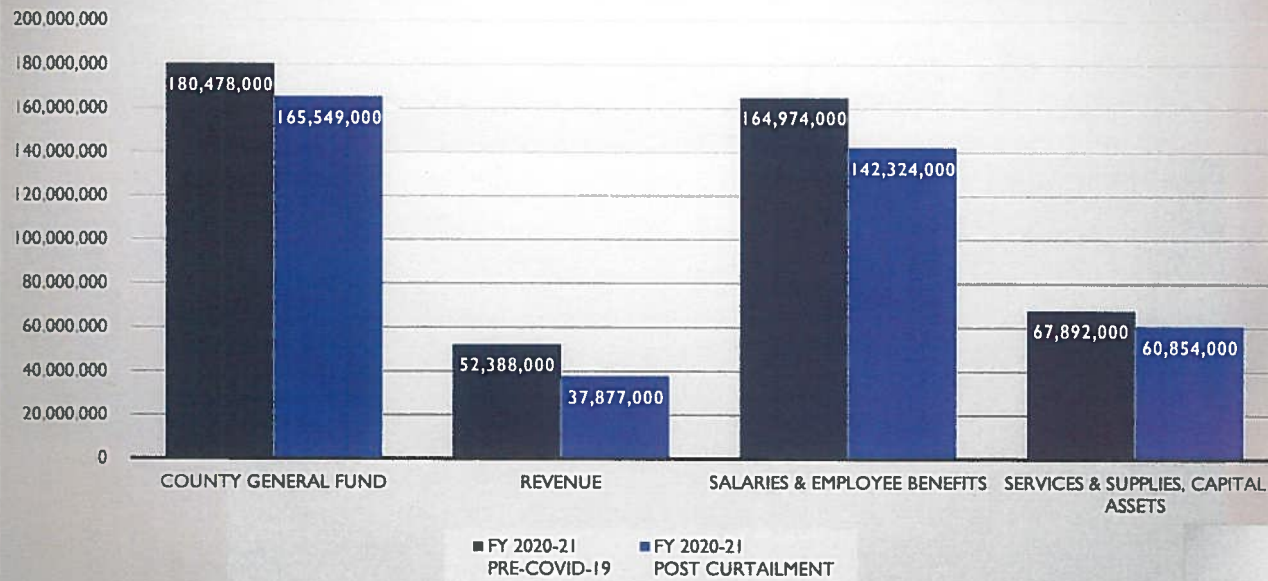


Expenses - \$203.4 million

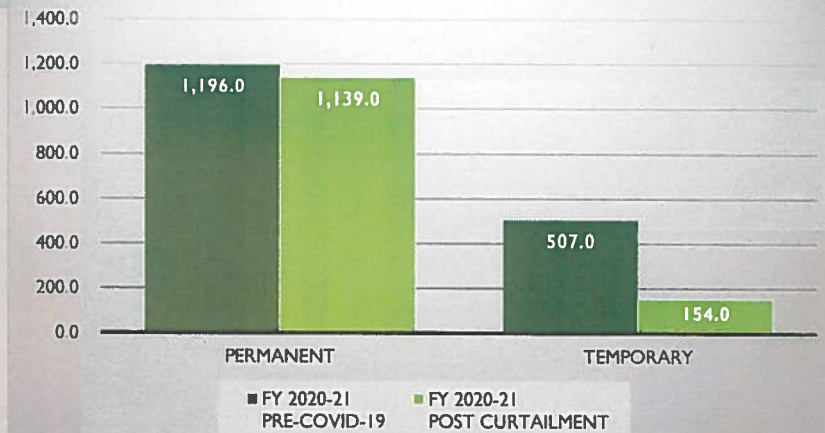




## COUNTY GENERAL FUND, REVENUE & EXPENSES



## BUDGETED POSITIONS



# PARKS AND RECREATION BUDGET

## IMPACT OF COVID-19

### What's Next? It's Not Over Yet!

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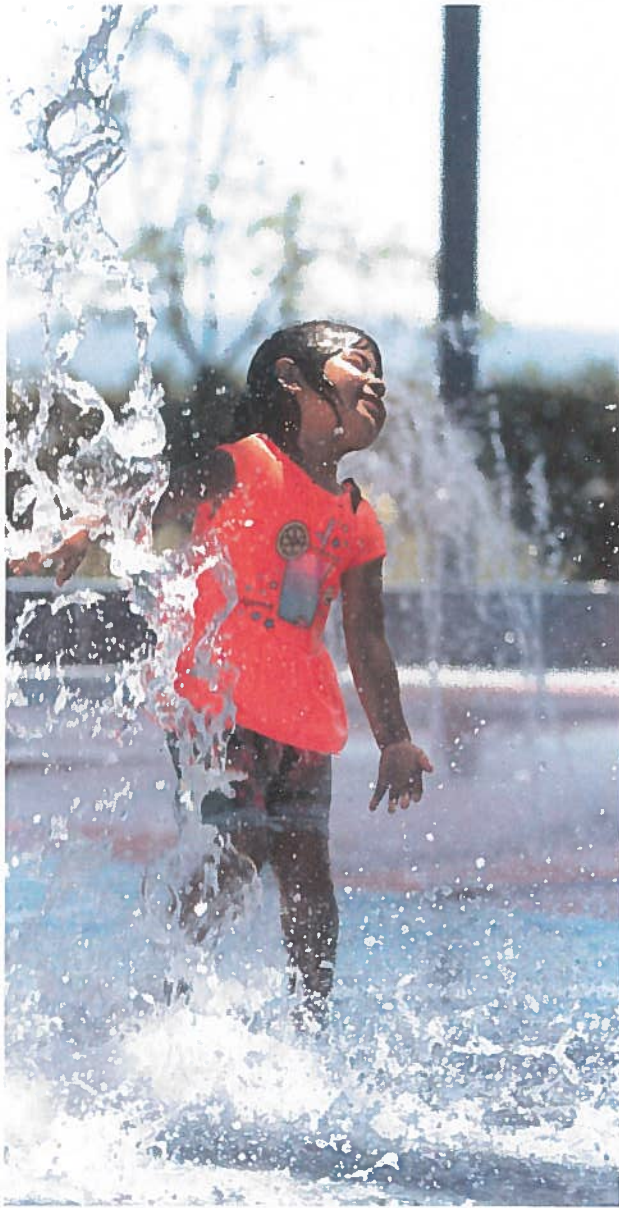
- June 29, 2020 – Board of Supervisors adopted the FY 2020-21 Budget (Phase 2)
- July through September 2020 - Work on Phase 3 of FY 2020-21 Budget Process
  - No Lay-off of County employees; DPR recurrent temps are placed off-schedule
  - DPR will implement full recovery programs and one-time funded programs
  - Outcome of Federal Stimulus Bills – Heroes and Smart Act (for Revenue Shortfall)
  - Re-evaluate Use of Federal CARES Stimulus Package (Currently for COVID-19 Costs)
  - Re-evaluate County and Department Revenue Shortfall
  - Continue negotiations with Labor Union
- October, 2020 – Board Approval of Final Adjustment to FY 2020-21 Budget (Phase 3)
  - Implement County Lay-off Plan (if needed)

## PARKS AND RECREATION BUDGET

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# QUESTIONS





# DEPARTMENT OPERATIONS PLAN



Los Angeles County Department of  
Parks and Recreation

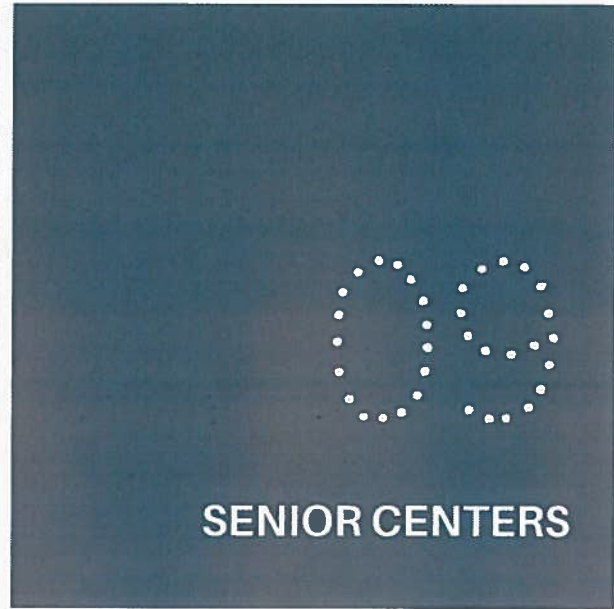
JULY 1, 2020  
TO JUNE 30, 2021



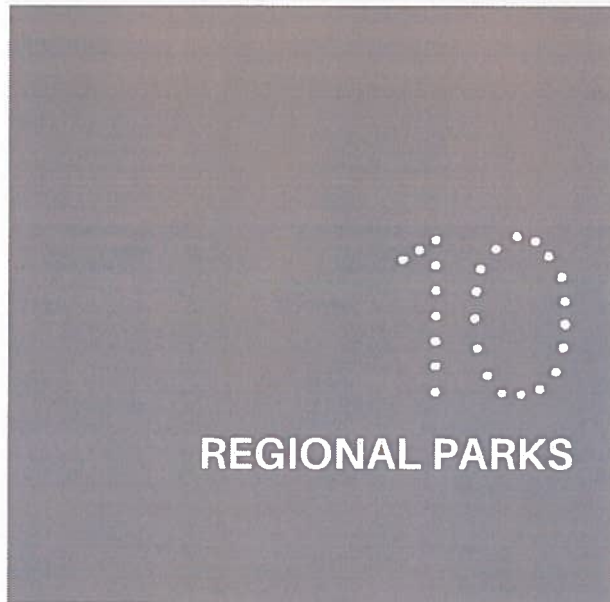
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LOCAL & COMMUNITY  
REGIONAL PARKS



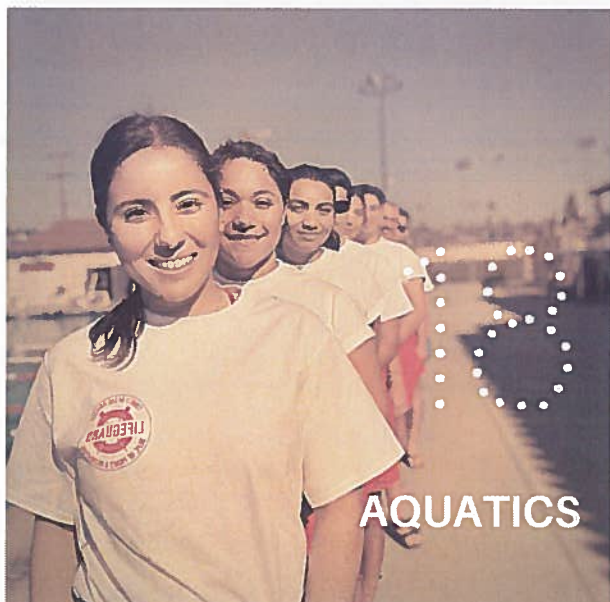
SENIOR CENTERS



REGIONAL PARKS



NATURE CENTERS



AQUATICS



GROUNDS  
MAINTENANCE

# INTRODUCTION

Los Angeles County Department of Parks and Recreation (Department) is the steward of more than 70,000 acres of land — including 183 park facilities. The Department operates and maintains various amenities, such as athletic fields, playgrounds, basketball courts, tennis courts, public pools and splash pads, recreational centers and facilities, nature centers, golf courses, recreational lakes and swim beaches, botanic gardens, trap and skeet, outdoor recreation shooting facilities, nature preserves, equestrian centers, entertainment venues and trails.

As the County's provider of recreational facilities and programs serving over 50 million visitors annually, the Department is home to dynamic, inclusive and community-focused services and programming, enriching the lives of children, youth, adults, older adults, and families.

Due to the impact of COVID-19 on the economy, the County implemented net County cost (NCC) curtailments. The Department was given a \$13 million or 8% NCC curtailment target, in addition to the Department's revenue loss projected at approximately \$10 million or 6%. The Department's total curtailment is approximately 14% of our budget or \$23 million.

In order to achieve the \$23 million curtailment target, the Department significantly reduced NCC-funded recurrent/temporary positions for recreation, grounds maintenance and lifeguards, eliminated vacant positions, and reduced services and supplies. We anticipate that these actions will ensure no permanent staff layoffs.

The Department's elimination of 322.0 recurrent/temporary budgeted positions will affect 856 recurrent/temporary employees (recreation, lifeguards, and grounds maintenance). Traditionally, combined with our full time staff, recurrent/temporary staff have provided the wide array of programming and service delivery at our parks. The impacts to our Department operations and communities are:

- Elimination of the aquatic program;
- reducing hours of operations at swim beaches, nature centers, local and regional parks;
- reducing or eliminating programs and community events;
- transitioning programming from free to full-cost recovery; and
- changing staff hours to meet operational needs.

With an unwavering commitment to serve our communities and to set the foundation for recovery, the Department's Operations Plan was developed in consensus with Department management and staff to prioritize the safety, equity and access of our operations, services and programming in the following:

- Commitment to maintain our parks to keep them safe and clean for the public.
- Maintain access to our parks and their amenities for respite, emotional, physical and social well-being.
- Re-align park and staff hours of operations during peak public usage times/hours.
- Provide programming, such as summer camps, to support the COVID-19 recovery by providing vulnerable working parents, who will need to integrate into the workforce, and provide children with safe, nurturing, dynamic and educational programs.

In an effort to operationalize the Department curtailment, we have developed this Operations Plan to guide the Department, Board Offices, and the community on the implementation of the curtailments and impacts, which will be effective July 1, 2020 through June 30, 2021, and subject to amendment.



# PARKS STAFFING/OPERATIONS

## LOCAL AND COMMUNITY REGIONAL PARKS

The Department operates, maintains and programs 104 local and community parks offering a wide variety of park and amenities such as playgrounds, skateparks, gyms, recreation centers, athletic facilities, dog parks and so much more.



We offer intergenerational programming for children, youth, adults and older adults. Examples of programs include summer camps, after school programs, youth sports, wellness classes, arts and culture, older adults bingo, and nutrition lunch and snack programs for youth under 18 and older adults. Our parks are the backyards and gathering spaces for our communities.

### Standard Days/Hours of Operation

Tuesday - Saturday

10:30 am to 7:00 pm

\*(Closed Sundays and Mondays)

All park buildings will be closed and unstaffed on all County Holidays listed below. The parks and restrooms will remain open except on Christmas Day. Park buildings will be closed and unstaffed Sundays and Mondays.

### All holiday closures:

- July 3, 2020 - Independence Day
- September 7, 2020 - Labor Day
- October 12, 2020 - Indigenous Day
- November 11, 2020 - Veterans Day
- November 26, 2020 - Thanksgiving Day
- November 27, 2020 - Day After Thanksgiving
- December 25, 2020 - Christmas Day
- January 1, 2021 - New Year's Day
- January 18, 2021 - Martin Luther King Jr.'s Birthday
- February 15, 2021 - President's Day
- March 31, 2021 - Cesar Chavez's Birthday
- May 31, 2021 - Memorial Day

## LOCAL AND COMMUNITY REGIONAL PARKS: STAFFING & PROGRAMMING

### Staffing

Local and Community parks with at least one building will have 1 full-time/permanent Recreation Leader or Recreation Supervisor during the posted operating hours. Parks without at least one community building (passive parks) will have no assigned staffing. Due to limited full-time/permanent, when Recreation staff call in sick or have an emergency, parks will be unstaffed and park buildings. Park restrooms and park access will remain open.

Table 1. Parks that will be temporarily converted to passive with no full-time staff assigned due to various levels of full-time recreation personnel who are out on leave:

Park Name
Apollo Community Regional Park
Dr. Richard H. Rioux Memorial Park
Dexter Park
Veterans Memorial Community Regional Park

### Programming

Programming will transition to 100% cost recovery. Cost recovery will be based on direct costs (staffing, benefits and services and supplies) that will be offset by user fees, grants, and other available discretionary funding sources.

Direct costs for recreation activities are based on program operating standards. These standards ensure all activities are administered equitably and uniformly across our park system.

Programming will be scaled back during major holiday breaks in November and December.

## LOCAL AND COMMUNITY REGIONAL PARKS: FULL COST RECOVERY PROGRAMS

### Full Cost Recovery Programming

The Department offers a variety of recreational programming seasonally across our park system. The formula for recovering full program costs considers responsible budgeting, equitable resource allocation and provides a direct benefit to the user and communities served by parks and recreation. Attention is paid to setting minimum and maximum numbers of enrollment, which help ensure that programs operate within budgeted resources; otherwise activities may be cancelled if minimum enrollment is not met. Staffing costs are based on days, hours, staff, participant ratios and duration of programs. Staffing costs are associated only with part-time staff who directly administer programs, including opening and closing facilities. Service and supply costs are included in the fees and consist of materials and services used by program participants.

For youth sports programs, program fees will include uniforms, awards, and cost of officials. Program costs are expected to revise up annually based on County step increases and annual CPI increase.

Table 2. Examples of full cost recovery recreation programs:

Programs
Summer Camps
Tiny Tots
After School Programs
Youth Sports
County Capers
Specialty Programs
Adult Sports



## LOCAL AND COMMUNITY REGIONAL PARKS: FREE DROP-IN & REVENUE GENERATING PROGRAMMING

### Free Drop-In Programming

In an effort to provide no-cost programming in vulnerable communities/high and very high need parks, the Department is committed to providing free drop-in programs that will be administered by full-time staff as part of their daily work program.

Table 3. Examples of free drop-in programs, which may be offered, dependent upon funding are:

Program
Free Drop-In Summer Camp
Free Drop-In Gym
Drop-In After School
Drop-Amenities (computer & weight rooms)
Year-Round Snack Program
Summer Lunch & Snack Program

### Revenue Generating Programming

The Department recently revamped its recreation specialty programming to a new Contract Class Program, for independent contractors, which will be implemented on September 1, 2020.

The Contract Class Program creates a nexus in programming with individuals and businesses to offer specialized classes at local parks, recreation and nature centers. The Department will provide class instructors with access to its amenities such as dance and art studios, classrooms, and outdoor spaces, so that the public may benefit from classes and workshops ranging from fine arts, fitness, to martial arts. Instructors have the flexibility of hosting multiple class offerings on a quarterly basis. Instructors can set the times, the number of weeks, registration and supply fees, as long as they both remain within the Department's preset programming season, and facilities are available. DPR supports the program by facilitating participant registration, providing access to facilities, supporting an instructor portal to manage class rosters and attendance sheets, and promoting activities to the County's over 10 million residents via ActiveNet. The Contract Class program enhances the opportunities for recreation when buildings are already open and staffed by full-time recreation staff.

Finally, the relaunch of DPR's Contract Class Program is timely. It was designed to address the following needs:

1. Diversify and expand specialty (arts and culture) programming at local parks;
2. Serve as a local workforce investment opportunity for local artists and community members;
3. Increase the utilization of park facilities to further the Department's mission; and
4. Diversify the Department's business and operations plan by creating more revenue-generating opportunities to help in furthering our equity agenda.

## LOCAL AND COMMUNITY REGIONAL PARKS: COMMUNITY & CO-SPONSORED EVENTS

### Community Events

The Department hosts a variety of community events throughout the year and co-sponsors several in partnership with community groups. These longstanding events are the hallmark of recreation programs in how they bring communities and families together around holiday celebrations, cultural gatherings, and patriotic celebrations including Memorial Day, 4th of July, and Thanksgiving Dinner.

The Department no longer has the recreation staff required to provide the community these holiday events.

Our part-time recurrent recreation and grounds maintenance workforce served as the backbone to our community events program by providing direct support in setting-up, working the event, and event take-down. Without these staff in place, the following community and special events will be eliminated without an identified funding source:

Table 4. DPR Community Events:

Agency	Annual Attendance	# of Events	Sample of Event Types
South	65,000	30	4 <sup>th</sup> of July, City of Cerritos Kiwanis, Magic Johnson Backpack Giveaway, Hawaiian Festival etc.
East	55,000	25	Buckboard Days, Taste of the Heights, Salute to our Veterans, Water Festival, 4 <sup>th</sup> of July Celebrations, etc.
North	30,000	40	Almond Festival, Armed Forces Day, CV Town Gathering, Black History Parade, Here Comes Santa, etc.

Table 5. DPR Co-Sponsored Events:

Agency	Annual Attendance	# of Events	Sample of Event Types
South	50,000	126	Halloween, Thanksgiving, Easter, Snow Days, Summer Movie Nights, Concerts in the Park, Black History Celebration, Summer Dance Luau, Cinco De Mayo, Senior Dances, Fishing Derbies, etc.
East	45,000	100	Halloween, Thanksgiving, Easter, Snow Days, Summer Movie Nights, Concerts in the Park, Dodger Day Opening, Volunteer Banquet, Senior Dances, Boxing Shows, Fishing Derbies, Día De los Muertos, etc.
North	23,000	65	Halloween, Thanksgiving, Easter, Snow Days, Summer Movie Nights, Concerts in the Park, Black History Celebration, 9-11 Memory, Cesar Chavez Day, Father Daughter Dance, etc.

# SENIOR CENTERS

The Department is dedicated to ensuring access to recreational, educational, and wellness opportunities for adults age 60+. The Department operates three designated Senior Centers. While the Department provides senior recreation programs in local and community parks, only designated senior centers will have a dedicated Recreation Manager to provide a myriad of senior programs and services.



Senior Programs at local and regional parks that are not designated as senior centers will need to adjust hours and programming based on limited staff availability.

As part of the Senior programming, the Department also provides a Senior lunch program Monday to Friday, feeding hundreds of Seniors daily in Los Angeles County.

## Standard Days/Hours of Operation

Monday - Friday

8:00 am to 2:00 pm

\*(Closed Saturdays and Sundays)

## Staffing

One Recreation Manager per designated Senior Center. Free drop-in Senior services and programs will be provided only at the three designated senior centers.

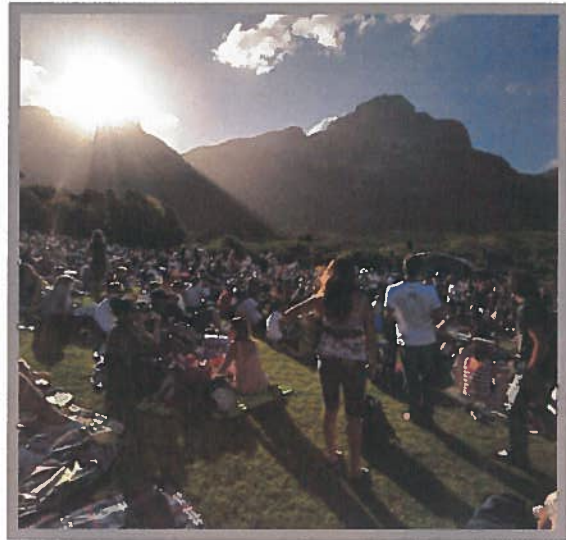
Table 6. Designated Seniors Centers

Senior Centers
Franklin D. Roosevelt Park
Ladera Park
William Steinmetz Park



# REGIONAL PARKS

Our regional facilities have far-reaching benefits for residents throughout the County of Los Angeles and contribute immensely to the over health and wellness of children, adults, and families. Regional Parks attract millions of visitors annually to participate and enjoy a wide array of recreational activities, including miles of multi-use trails for hiking and biking, exercising, children's playgrounds, fitness zones, RV Camping, boating, group picnicking, horseback riding, sporting activities and recreational concessions.



## Standard Days/Hours of Operation

### Regional Parks

Kenneth Hahn, Schabarum, and Whittier Narrows

March 1 to August 31 during the spring/summer season

Monday - Sunday

8:00 am to 8:00 pm

September 1 to February 28 during the fall/winter season

8:00 am to 6:00 pm

### Regional Parks - Specialty Parks

Hart Park

Year-round

Wednesday - Sunday

9:00 am to 6:00 pm

\*(Closed Mondays and Tuesdays)

Tesoro Adobe\*

Year-round

Tuesday - Saturday

9:00 am to 5:00 pm

\*(Closed Sundays and Mondays)

Marshall Canyon

Year-round

Monday - Sunday

6:00 am to 5:00 pm

\*The Department is currently in process of transferring ownership of Tesoro Adobe to the City of Santa Clarita.

## REGIONAL PARKS: STAFFING, PROGRAMMING, FULL-COST RECOVERY

### Staffing

Regional parks will be staffed by Regional Park Superintendent and Cashier Clerks. Recurrent and Temporary Recreation Leaders, as well as overtime hours to support logistics and community events, are not available unless the event or program is full cost recovery.

Regional Parks will transition all events and programs to full cost recovery, including the many popular events that are typically co-sponsored by community organizations.

### Programming

Recreation programming is not typically offered at Regional Parks.

### Full-Cost Recovery Programming

Below is a sample listing of programs that may be offered to the community at Regional Parks; however, those programs will become full cost recovery. In order to achieve full cost recovery, the Department will adjust fees to ensure that staffing, services, programs and rentals are covered in program fees.

Table 7. Full-Cost Recovery Programming

Programs/Events
School Sporting Events
Camping
Trail Rides
Summer Day Camps
Adult Sports
Community/Special Events
County/Department Events
Specialty Events

### Revenue Generating Programming

Below are the events and programs that will transition to revenue-generating:

Table 8. DPR Special Events and Programs

Event Type	Sample of Event Types
Sports/Athletic Events	Adult Sports Leagues, Sports Tournaments, Ironman Events, Triathlons, 5K and 10K Events
Community Events	Car Shows and RV Camping
Independent Contract Class Programs	Yoga, Zumba, Tai Chi, etc
Special Programs/Events	Filming, Rental and Concession Events, Festivals, Carnivals, Concerts, etc.

## COMMUNITY EVENTS

The Department hosts a variety of community events throughout the year and co-sponsors several in partnership with community groups. These events bring communities and families together around holiday celebrations, cultural gatherings to patriotic celebrations from Memorial Day to the 4th of July. Community events at Regional Parks will be offered only if the Department is able to secure sponsorships and/or funding to ensure full cost recovery.

Without recurrent or temporary staff available, including no overtime hours, the following community and special events will be eliminated without an identified funding source:

Table 9. DPR Co-Sponsored Events

Programs/Events
River Clean-Up
Music in the Park
Movies in the Park
Pet Fairs
Cowboys and Carols
Wild West Rose Show
Native American Pow Wow
Cesar Chavez Day of Service
Silent Under the Stars



# REGIONAL PARKS WITH RECREATIONAL LAKES

Lakes are available for fishing, picnicking, boating, water skiing, personal watercraft, windsurfing, kayaking, recreational special events and rentals however, fishing is by far the most popular recreational activity. Swim beaches are open seasonally for sunbathing and picnicking; swimming is only allowed in designated swim areas when Lake Lifeguards are assigned.



## Regional Parks with Motorized Boating

Bonelli and Castaic

March 1 to August 30 during the spring/summer season

Monday - Sunday

Sunrise to Sunset

## Recreational Swim Lakes

Bonelli, Castaic and Santa Fe Dam

July 9 to August 30 during the summer season

Thursday - Sunday

10:00 am to 5:00 pm

\*(Closed Mondays, Tuesdays, and Wednesdays)

## Staffing

Regional parks that contain swim beaches and motorized boating will be staffed by Regional Park Superintendent, Lifeguards Supervisors, Lifeguard Staff and Cashier Clerks.

## Full-Cost Recovery Programming

Below is a sample listing of programs that may be offered to the community at full cost recovery. In order to achieve full cost recovery, the Department will adjust fees to ensure that staffing, services, programs and rentals are covered in program fees.

## REGIONAL PARKS WITH RECREATIONAL LAKES: REVENUE GENERATING PROGRAMMING & EVENTS

Table 10. Full-Cost Recovery Programming

Programs/Events
Fishing Derbies
Summer Day Camps/Junior Lifeguards
Boating
Community/Special Events
County/Department Events
Specialty Events

### Revenue Generating Programming

Below are the events and programs that will transition to revenue-generating:

Table 11. DPR Special Events and Programs

Event Type	Sample of Event Types
Lake Activities	Kayaking, Boating, Paddle Boats and Boards, Fishing Tournaments

### Community Events

The Department hosts a variety of community events throughout the year and co-sponsors several in partnership with community groups. These events bring communities and families together around holiday celebrations, cultural gatherings to patriotic celebrations from Memorial Day to the 4th of July. Community events at Regional Parks will be offered only if the Department is able to secure sponsorships and/or funding to ensure full cost recovery.

Without recurrent or temporary staff available, including no overtime hours, the following community and special events will be eliminated without an identified funding source:

Table 12. DPR Co-Sponsored Events:

Events Type	Sample of Event Types
Lake Activities	Dragon Boat Festival Fishing Derbies/Kids Fish Specialized Youth Water Programs

# NATURE CENTERS

Nature Centers are important environmental education centers, housing indoor museums and serve as trailheads to access trails throughout Los Angeles County. Many Nature Centers offer recreation programs such as guided hikes, movement, and balance classes, and nature-art classes. The Department operates eight Nature Centers.



As part of the Nature Center programming, staff support ESTEAM programs, specialty summer camps, wilderness awareness, and safety courses. Nature Centers permanent staff oversee a strong volunteer docent program to support many of its programs. Sanctuaries in the Antelope Valley are managed by the Nature Center permanent staff.

## Standard Days/Hours of Operation

August 1 thru September 30 for the Summer Season

Wednesday - Sunday

11:00 am to 7:00 pm

\*(Closed Mondays and Tuesdays)

October 1 thru April 30 for the Fall/Winter/Spring Season

Wednesday - Sunday

8:00 am to 5:00 pm

\*(Closed Mondays and Tuesdays)

## Staffing

One Regional Park, Superintendent, supporting staff and grounds maintenance staff.

Table 13: Nature Center Facilities

Nature Centers
Deane Dana Friendship Park
Devils Punchbowl
Eaton Canyon
Placerita
San Dimas
Stoneview Canyon
Vasquez Rocks
Whittier Narrows



## NATURE CENTERS: REVENUE GENERATING EVENTS & FULL-COST RECOVERY PROGRAMMING

### Programming

Only programs that are led by volunteer docents, and thus at no cost to the Department, will be offered to the public. These may include school tours, family nature and birding walks, and animal presentations.

Listed below are programs that will be eliminated because of the loss of recurrent and temporary staff and no overtime budget to support these events. These special season events cannot be full cost recovery programs because there is no revenue offset.

Table 14. Special Events Eliminated

Nature Center	Type of Event
All Nature Centers	Earth Day Celebrations
	Environmental Educational Nature Fairs
	STEAM Night at Schools
County Sponsored Events	LA County Fair National Night Out, Nature in your Backyard

### Full-Cost Recovery Programming

Below is a sample listing of programs and special events offered to the community at Nature Centers that will transition to full cost recovery programs. In order to achieve full cost recovery, the Department will adjust fees to ensure that all services, programs and rentals are covered.

Table 15. Nature Centers full-cost recovery programming

Nature Centers
Specialty Events
Naturalist Training Series
Specialty Hikes
Celebrations in Nature
Camping and Wilderness Programs
Community Lecture Series
After School Programs

## NATURE CENTERS: REVENUE GENERATING PROGRAMMING

### Revenue Generating Programming

The following Nature Center events will become revenue-generating programs:

Table 16. DPR Nature Center Events

Event Type	Sample of Event Types
Movement Classes	Yoga Tai Chi Cardio on Trails
Balance Classes	Meditation Nature Bathing etc
Nutritional Classes	Gourmet Wild Food Local Foraging Wild Food Picking, etc.
Art Classes	Photography Watercolors Nature Drawings, etc

# AQUATICS

The Department operates 42 swimming pools and 22 splash pads that provide a variety of programs from lifesaving Learn to Swim, Junior Lifeguards and Aqua Adventure Camp to important recreational and fitness activities such as recreation swim, lap swim and water exercise classes. Significant partnerships also exist that support swim and dive teams, artistic swim and water polo programs.



## Pools

Aquatics and pools will remain closed, as a result of the Department's budget curtailment.

## Splash Pads

Splash Pads will open at 18 park sites on July 9th with the public health order restrictions. Splash pads will be close during the winter season and inclement weather.

## Standard Days/Hours of Operation

July 9 thru September 7 for the Summer Season

Tuesday - Saturday

10:30 am - 6:30 pm

\*(Closed Sundays and Mondays)

## Staffing

Recurrent lifeguards will staff and enforce COVID-19 health guidelines at the Splash Pad facilities



# GROUND S MAINTENANCE

The Department manages over 70,000 acres of parkland, made up of 183 parks and over 200 miles of regional trails. Grounds maintenance staff are responsible for the maintenance of the Department's assets. Their responsibilities include the cleaning of restrooms, maintenance of grounds and landscaped areas such as mowing, edging, surface blowing, litter control, lake management and cleaning of picnic shelters.



Additionally, weed control, irrigation repairs and trimming of shrubs and trees are critical activities that maintain parks as safe and clean places for the public to visit and recreate.

With the elimination of recurrent and temporary grounds maintenance staff, no overtime budget, and the service reductions from maintenance contracts due to the budget curtailment, the maintenance of our park grounds and facilities will be significantly impacted. Additionally, watering at our parks will decrease by 5% to address budget curtailments. The impacts are summarized below:

1. Restrooms: The frequency of restroom cleanings will decrease from three times a day to once a day, with one additional observation for the restocking of supplies and cleaning of high touch areas.
2. Grounds Maintenance: Weekly mowing, edging, surface blowing, litter control, lake management and cleaning of picnic shelters to slight reduction. Weed control, irrigation repairs and ball diamond maintenance will be reduced from a weekly to bi-weekly and as-needed. Watering at parks will be reduced and will impact grounds and landscaped areas.
3. The trimming of trees, shrubs and ground cover will be reduced from monthly to as-needed based on observation.
4. Trails: Quarterly maintenance of trails that includes vegetation control, structure and signage maintenance, drainage maintenance, tread maintenance and litter control.
5. Buildings and Offices: The frequency of cleaning will be reduced from daily cleaning (Monday-Friday) to three times a week (Monday, Wednesday, Friday).

Table 17. Maintenance Frequency Change

Facility	Activity	Previous	Current
Restroom	Cleaning of Restrooms	3 Cleanings Per Day	1 Cleaning Per Day
Grounds and Landscaped Areas	Maintenance	Daily, Weekly, Monthly	Weekly, Monthly, Observation Only
Trails	Maintenance	Quarterly	Quarterly on High Use Trails and As Needed by Observation Only on Non-High Use Trails
Buildings/Offices	Cleaning	Daily	3 times a week

## YOUTH SPORTS & PARTNERSHIP AGREEMENTS

The Department is developing Partnership Agreements that will incorporate an Athletic Facility Use and Field Allocation Policy. The Department is committed to continuing and expanding our partnership with local and publicly accessible youth sports organizations to ensure that youth have the opportunity to participate in youth sports not offered by the Department. This policy will allow for the fair distribution of fields, outline field regulation rules, cost recovery needs for maintenance and operations and accessibility for youth. The Partnership Agreements will also identify clear maintenance requirements that youth sports organizations will need to comply with in order to use the Department's athletic fields. These include, but not limited to, baseball, softball, soccer, and football leagues. As a result of the budget curtailment, the Department will no longer be able to provide the maintenance needed to support these sports, including the specialized maintenance required for competitive sports.

## CONCLUSION

The Department's Operation Plan is predicated on the Board of Supervisors' approval of the County budget, done on Monday, June 29, 2020. The Department's Operation Plan will be implemented effective July 1, 2020. The Department's Operation Plan is subject to change, dependent on future funding and/or the Department's operations needs.

I am extremely proud of the entire Park and Recreation staff for their unwavering commitment to serve our most vulnerable communities. We as a department are united in providing the essential services that nurture and lift-up our children, youth, seniors and families, especially during this times when they need us the most.

Norma Edith García  
Acting Director



## **LOS ANGELES COUNTY DEPARTMENT OF PARKS & RECREATION LEADERSHIP**

Norma Garcia, Acting Director

Alina Bokde, Planning & Development Agency Deputy Director

Carl Cooper, South Agency Deputy Director

Christina Angeles, RPOSD Acting-Deputy Director

Kevin Regan, Regional Agency Deputy Director

Jonathan Gargan, North Agency Deputy Director

Malou Rubio, Admin Deputy Director

Mercedes Santoro, East Agency Deputy Director



# Park Amenities Reopening Process

Alina Bokde

Deputy Director  
Planning & Development Agency

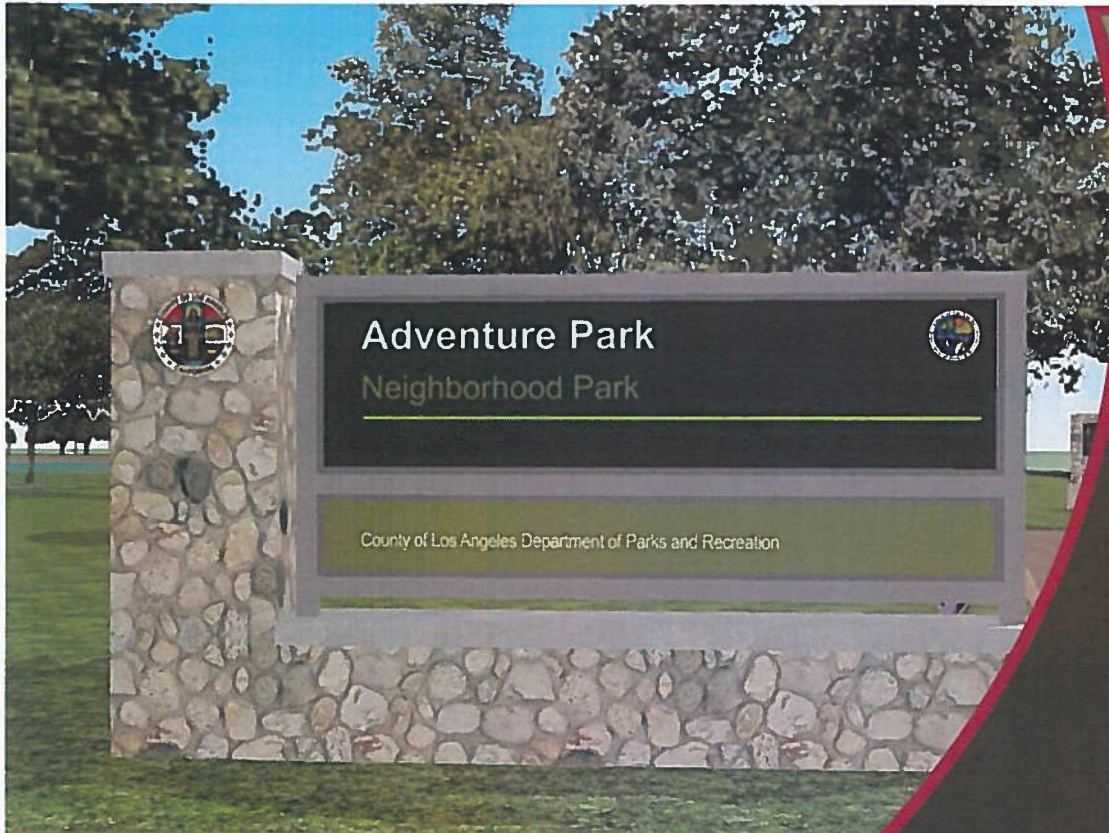
- Stages 2-5
- Comply with Public Health Guidance
- Established Countywide Committee
  - Countywide Trails Reopening Committee
- Sub-Committees for Reopening Plans
- Re-Opening Plans

# What's Open

(Stage 2 & 3)

- Tennis and Pickleball Courts
- BMX Bike Parks
- Trap & Skeet, Archery, Outdoor Recreation Shooting Ranges
- Equestrian Centers
- Model Airplane Areas
- Community Gardens
- Golf Courses (Working on an Updated Protocol)
- Trails
- Day Camps
- RV/Overnight Camping
- Public Pools
- Swim Beaches @ Lakes
- Outdoor Equipment Rentals
- Splash Pads
- Skateparks
- Weight Rooms @ Boxing/Gyms





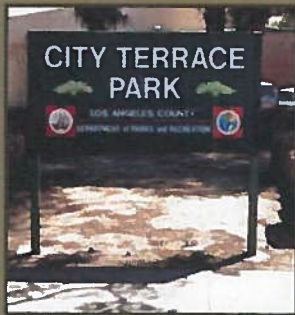
## PARK SIGN DESIGN STANDARDS

- a. NEED: Current Signage Program
- b. GOALS: Design Guidelines
- c. PROPOSED MONUMENT SIGN DESIGNS



LOS ANGELES COUNTY  
**Parks &  
Recreation**  
Life. Enjoyed.





## NEED: Sign Examples

- 1) Inconsistent design with no County branding.
- 2) Wide range of sizes, shapes and colors.
- 3) Inconsistent verbiage.
- 4) No sense of place.



County of Los Angeles Department of Parks and Recreation





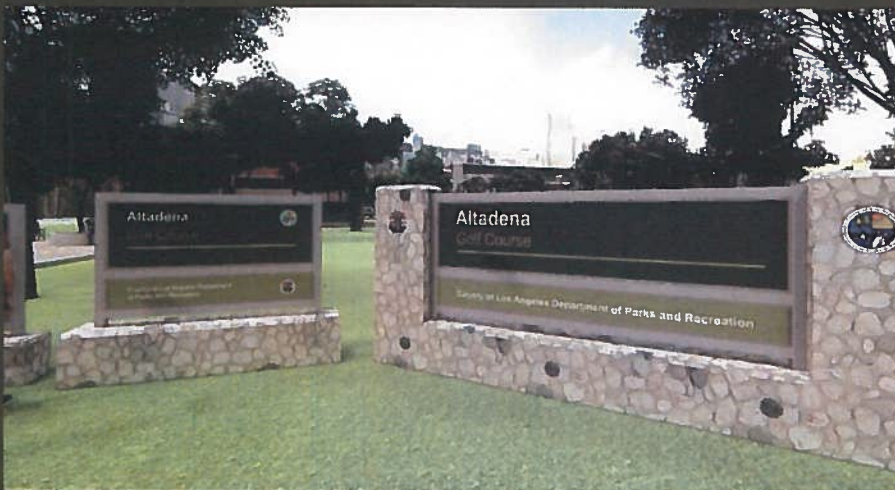
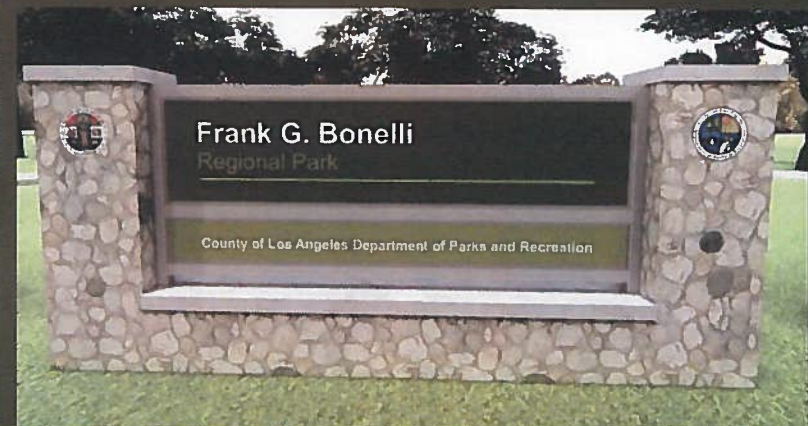
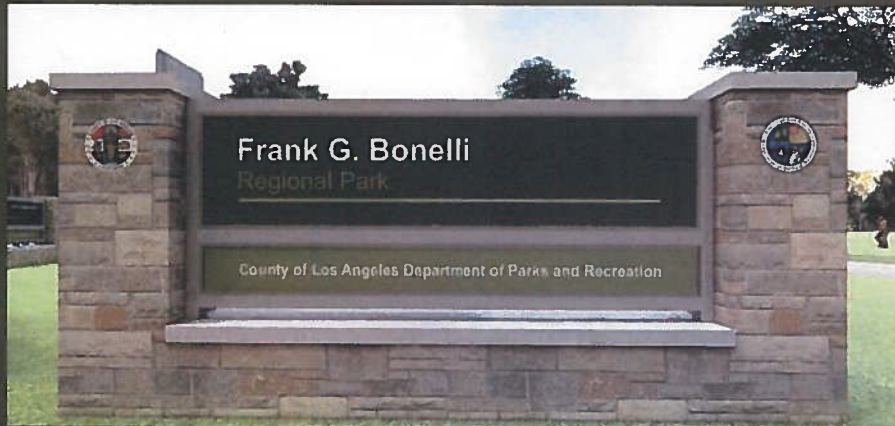
## GOAL: Design Guidelines

- 1) Standardized sign design for golf courses, regional parks, community park and pocket parks.
- 2) Standardized sign materials, verbiage, colors, fonts and logos.
- 3) Standardized sign dimensions.
- 4) Elimination of the district supervisor's name rider.
- 5) Allow flexibility in size and materials to compliment park's design, history, or category type.





## PROPOSED MONUMENT SIGN DESIGNS

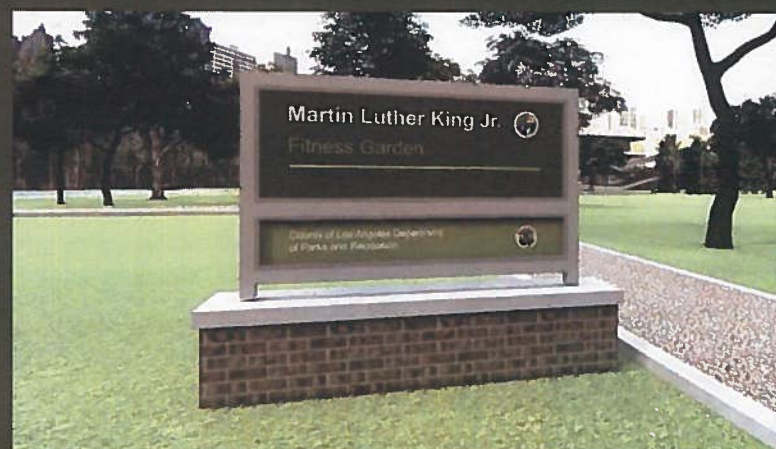
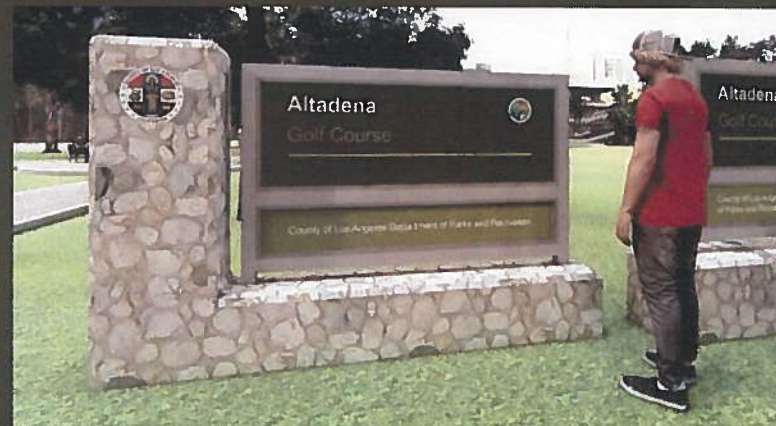


County of Los Angeles Department of Parks and Recreation





## PROPOSED MONUMENT SIGN DESIGNS



County of Los Angeles Department of Parks and Recreation





COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

*"Parks Make Life Better!"*

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

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County of Los Angeles  
Parks and Recreation Commission Meeting

*Minutes of the January 13, 2020*

*January 13, 2020 at 9:30 a.m.  
Virginia Robinson Garden (Pool Pavilion)  
1008 Elden Way  
Beverly Hills, CA 90210*

**PARKS AND RECREATION STAFF PRESENT:**

John Wicker, Director  
Norma E. Garcia, Chief Deputy Director  
Malou Rubio, Administrative Deputy  
Jane Beesley, Deputy Director  
Kevin Regan, Deputy Director  
Carl Cooper, Deputy Director  
Jon Gargan, Deputy Director  
Mercy Santoro, Deputy Director  
Robert Maycumber, Regional Operations Manager  
Ed P. Reyes, First District Commissioner  
Melissa Centeno, Fourth District commissioner  
Deanne Boublis, Fifth District Commissioner  
Dora Nuñez, Special Assistant  
Katie Martel, Public Information Officer  
Anthony Valle, IT Technician  
Elva Espinoza, Executive Secretary

**1. CALL TO ORDER AND FLAG SALUTE**

Commissioner Melissa Centeno called the meeting to order at 9:59 a.m. Director John Wicker, inform the Commissioners that Third District Commissioner Sylia Obagi has resigned from the Commission because she is moving out of town. We will work with the Third District to get the position filled.

Commissioner Melissa Centeno led the Flag Salute.

**2. ROLL CALL**

Commissioners Ed Reyes, Melissa Centeno, and Deanne Boublis were present and established a quorum. Commissioner Mayisha Akbar was not present.

### **3. APPROVAL OF MEETING MINUTES**

Motion made by Commissioner Melissa Centeno to approve the July 15, 2019 Minutes and seconded by Commissioner Deanne Boublis. All Commissioners voted in favor.

### **4. DIRECTOR'S UPDATES**

Director John Wicker had Superintendent Timothy Lindsay of Virginia Robinson Garden provide a summary of the historic garden as well as a tour at the conclusion of the meeting.

Next, the Election of Commission Officers took place:

1. Motion made by Commissioner Deane Boublis to nominate Commissioner Melissa Centeno to Chair and seconded by Commissioner Ed Reyes. All Commissioners voted in favor.
2. Motion made by Commissioner Melissa Centeno to elect Commissioner Ed P. Reyes to Vice Chair and seconded by Commissioner Deane Boublis. All Commissioners voted in favor.
3. Motion made by Commissioner Melissa Centeno to elect Commissioner Deane Boublis to Secretary and seconded by Commissioner Ed Reyes. All Commissioners voted in favor.

Director John Wicker stated that since the last meeting on July 15, 2019, we have not met therefore he provided an update the following:

- DPR received another Top 10 Awards from the Quality and Productivity Commission from the County of Los Angeles for the Anti-Drowning Detection System at Jesse Owens Park. Park's Department was number four which is in the Top 10 Awards in the County of Los Angeles.
- Parks After Dark Winter Season. This program provided snow in over 30 LA County Parks and had a great turnout. The best part is that the snow was produced in-house by staff, and the Department only purchased the snow machines and ice. Staff were properly trained to make snow which saved a lot of money. Now Park's Dept. has their own snow patrols. Also added in the program were synthetic ice-skating rinks which were popular for this event. During this time, we also had a holiday campaign by the Head of Communications Dora H. Nuñez and Public Information Officer Katie Martel #MakeLACountyParksYourHolidayTradition and had various news publications that picked up on it. Also held Santa Clause events and Tree Lightings. Two special holiday events – The Moon Light Festival at the Arboretum and Botanic Garden and the Enchanted Forest of Lights Show at Descanso Gardens.



- Measure A Oversight Advisory Committee. Director John Wicker provided a brief verbal report on the oversight committee, and how each Board office appoints their representative.
- Director John Wicker also provided a verbal update on Setting Standards Recreation, Grounds and Crafts. This means that all agencies have been aligned and now each agency have between 30 to 33 parks, which was one of his goals and makes much more sense.
- He also talked about the Trap and Skeet (Triple B Operator) at Whittier Narrows Recreation Area in the Whittier Narrows Recreation Area Shooting Facility Agreement which you may hear about in the media since a new operator will be taking over.
- Another update Director John Wicker provided was about a personnel issue that is dealing with a criminal matter and they may hear about it in the media, so Director John Wicker informed the Commissioners the trial will begin January 14, 2020.

## **5. DEPARTMENT UPDATES:**

### **A. Budget**

Regional Operations Manager Robert Arthur Maycumber provided a Budget Overview. He stated that one thing for sure, the Department never overspends and manages its Budget very well. He provided a summary of the following and attached is the Budget Update power point presentation:

- The Final Changes were approved by the Board on June 24, 2019
- The Supplemental Changes Approved by the Board - October 1, 2019
- Five-Year Trades Apprenticeship Program
- Status for Fiscal Year 2019-20
- FY 2020-21 Budget Request

### **B. Fees and Charges**

Chief Deputy Director Norma E. Garcia provided a summary of the Fees and Charges and attached is the power point presentation. The following was discussed:

#### **Best Practices**

- Comprehensive review of park and recreation practices, trends and data, benchmarking with park and recreation organizations and establishing equity-based practices for access, core programming and service standards;

- Fee exercise review every three years of fees that have not been recently adjusted to ensure that changes are not warranted. Department standard following a fee exercise by the CEO in 2009;
- Department-wide Leadership Advisory and Operations Committee conducted extensive research of Department practices (i.e., facility use requests, fees and charges, policies and procedures, etc.).

Cost Comparison with City of Los Angeles, City of Long Beach, Culver City and Orange County.

#### Classification of Services

- Public
- Merit
- Private

#### Key Elements of the Board Letter

- Restructure the fees and charges schedule by implementing a new cost recovery strategy;
- Restructure the green fees schedule by implementing minimum and maximum thresholds;
- Establish new and revise various existing parks and recreation, arboreta and gardens and golf course green fees;
- Delegate Authority to the Director, to adjust fees after considering customer use and/or to make necessary public accommodations, not to exceed the Board approved fees, and to increase fees on an annual basis, based on the Department's fee review process and the Consumer Price Index of California;
- Authorize the Director of Parks and Recreation to continue to enter into individual contracts with instructors for the purpose of conducting specialized recreational/cultural programs and/or classes.

#### Community Benefits Highlights

- Gardens Community Benefit
- Scholarships
- Fee Waivers

#### Handouts:

- Fees and Charges Board Letter Packet
- Department Facility Use Classifications
- Proposed Pricing Strategy

**C. ActiveNet (On-line Registration)**

Deputy Director Mercy Santoro provided a verbal update on ActiveNet – A Recreation Management Software. A fully integrated solution to manage Parks, and it is designed to serve our communities with Program and Activity Registration; Facility Management/Booking and Operations, Membership Management; Marketing and Communication and so much more. The verbal report included the ActiveNet Online Registration Roll-Out and attached is the timeline.

December-January 2019-20 - ActiveNet Online Registration Roll-Out -  
February 3, 2020 - 1st Phase of ActiveNet Launch  
May 4, 2020 - 2nd Phase Launch of ActiveNet  
August 3, 2020 - 3rd Phase of ActiveNet Launch  
November 2, 2020 - 4th Phase of ActiveNet Launch

**6. COMMISSION COMMUNICATIONS**

None

**7. PUBLIC COMMENT**

None

**8. NEXT MEETING**

The next Park and Recreation Commission Meeting will be held on Monday, April 6, 2020 at Rimgrove Park.

**9. ADJOURMENT**

Meeting adjourned at 11:45 a.m.

Respectfully Submitted by  
Executive Secretary Elva Espinoza





COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

*"Parks Make Life Better!"*

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

County of Los Angeles  
**Parks and Recreation Commission Agenda**

January 13, 2020 at 9:30 a.m.  
Virginia Robinson Garden (Pool Pavilion)  
1008 Elden Way  
Beverly Hills, CA 90210

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES (July 15, 2019)
4. DIRECTOR'S UPDATES
5. DEPARTMENT UPDATES

A. Budget

(Power Point Report)

B. Fees and Charges

(Power Point Report)

C. ActiveNet (On-line Registration)

(Verbal Report)

6. COMMISSIONER COMMUNICATIONS
7. PUBLIC COMMENT

This is the opportunity for members of the public to address the Commission regarding any items that are not listed on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limit.

8. NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Monday, April 6, 2020 at a location chosen by the Commission.

9. ADJOURNMENT

**PLEASE NOTE:**

The agenda will be posted at the meeting location and on the internet at least 72 Hours preceding the meeting:  
<http://parks.lacounty.gov>

**ADA ACCOMODATIONS:** If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or sign language interpreter, please contact the Americans with Disabilities Act Coordinator Manuel Gonzalez at (626) 588-5140 or email at [mgonzalez@parks.lacounty.gov](mailto:mgonzalez@parks.lacounty.gov).

Si necesita asistencia para interpretar esta información, llame a Elva Espinoza al numero (626) 588-5382.



# ***BUDGET UPDATE***

*by Robert Arthur Maycumber  
Park Commissioner's Meeting  
January 13, 2020*

*2019-20 & 2020-21*

# FISCAL YEAR 2019-20

*Final Changes Approved by the Board on June 24, 2019*

## Highlights:

- ▶ Funding from CEO for replacement of vehicles - \$2,780,000
- ▶ New Facilities - Trails Interpretive Signage and Mayberry Skate Park - 528,000
- ▶ SD4 Recreational Programming - Various Parks and Programs - 105,000
- ▶ Increase in Recreation Services Leader hours for programs (10.0 FTEs) - 606,000
- ▶ Our S.P.O. T. Program - Funded by Public Health - 1,200,000
- ▶ Established a new golf course special fund to consolidate all golf course operational expenses and revenues and to identify the net benefits of golf operations to the County - Approx. \$8.5 Million.

# FISCAL YEAR 2019-20 (Cont'd)

## Supplemental Changes Approved by the Board - October 1, 2019

▶ Total Gross Funding - Operating Budget	\$26,366,000
▶ Revenue Offset	
▶ As Needed Contracts and Magic Johnson Master Plan -	19,069,000
▶ Net County Cost (\$7,297,000)	
▶ Carryover Funding from FY 2018-19 -	5,641,000
▶ Negotiated Salaries & Employee Benefits -	1,150,000
▶ New Facilities Funding for Maintenance of New Trails -	196,000
▶ Mobile Recreation Program -	310,000
▶ Capital Projects - New HVAC System for Castaic Sports Complex -	2,100,000
Restroom Refurbishment - Alondra Comm. Reg. -	455,000



# *FISCAL YEAR 2019-20 (Cont'd)*

## **Five-Year Trades Apprenticeship Program**

- ▶ Probation has agreed to fund three (3.0) Craft Apprentice positions, specifically geared towards hiring women in non-traditional employment roles. These positions include 1.0 Electrician Apprentice, 1.0 Carpenter Apprentice and 1.0 Plumber Apprentice. In addition, we already have 1.0 Electrician Apprentice in our budget.
- ▶ In addition, the CEO notified us that they will be funding another Carpenter and Plumber Apprentice. In summary, we will end up with a total of 6.0 Apprentice positions.
- ▶ The intent of the Program is for the eventual incumbents to become permanent journeyman, after the five years.

# FISCAL YEAR 2019-20 (Cont'd)

## Status for Fiscal Year 2019-20

- ▶ The Department has always managed its Budget very well and **never overspends** its allotted Net County Cost (NCC), but it has been largely due to the undesirable sacrifice of **holding vacancies**. Last fiscal year, we imposed a year-long hiring freeze to cover increased charges from other departments, for example. This strategy worked, but we currently have over 160 vacancies, when we normally average 100 to 120.
- ▶ Currently, we are estimating that we will not exceed our FY 2019-20 NCC and back in August, we lifted the hiring freeze, but still have the over 160 vacancies. In addition to increased charges from other departments, we are facing the challenge of renegotiated golf course contracts at **lower than previous rents**. To help mitigate these adjustments and various cost increases, we are proposing golf course fee increases, as well as other fee increases, which will be on the Board's January 28, 2020 agenda.

# FISCAL YEAR 2020-21

- ▶ **FY 2020-21 Budget Request**
  - ▶ The Request is due to the CEO on January 15, 2020 - **Two days!!!**
  - ▶ We will be faced with some challenges including, but not limited to the following:
    - ▶ **Parks After Dark Program** - Covers eight (8) weeks of Summer, Winter Break and Spring Break at 33 County parks (all five Supervisorial Districts) at a cost of \$7,103,000. Funding is provided by the CEO, Department of Children and Family Services, Mental Health, Probation and Public Health. Currently, we only have \$250,000 of funding assured from the CEO, but we do not have any committed from the other departments.
    - ▶ **Flood Control District Funding** - Since FY 2010-11, we have received \$4,900,000 from the Department of Public Works' (DPW) Flood Control District Funds, for the operations and maintenance of recreational grounds contiguous to flood control channels. There is a proposal by DPW to reduce this amount by \$1,260,000 to \$3,640,000 and at the same time, we are requesting an increase of \$2,743,000 to \$7,643,000. DPW and Parks are working together to resolve this issue.
- ▶ **Park Commission's Support** - Will be asking you for support in May, like last year.

**END OF BUDGET PRESENTATION**

**QUESTIONS/COMMENTS**

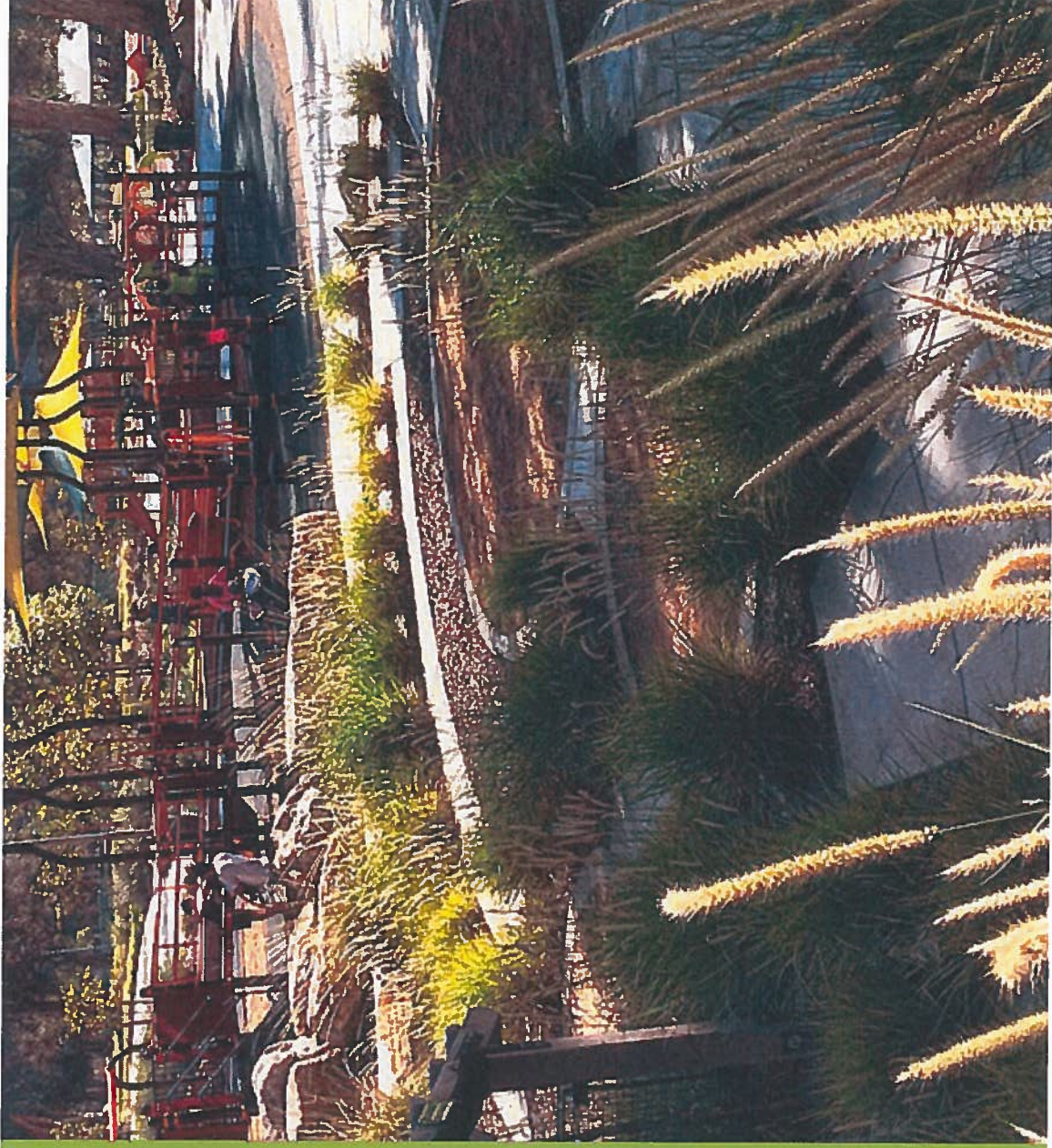




# Fees and Charges Board Letter

Park Commissioners  
January 13, 2020

JOHN WICKER  
DIRECTOR





# PREPARATION

## Best Practices

- Comprehensive review of park and recreation practices, trends and data, benchmarking with park and recreation organizations and establishing equity-based practices for access, core programming and service standards;
- Fee exercise review every three years of fees that have not been recently adjusted to ensure that changes are not warranted. Department standard following a fee exercise by the CEO in 2009;
- Department-wide Leadership Advisory and Operations Committee conducted extensive research of Department practices (i.e., facility use requests, fees and charges, policies and procedures, etc.).

## Cost Comparison

- City of Los Angeles
- City of Long Beach
- Culver City
- Orange County

## Public

Community service that provides a direct benefit to the entire community and is consistent with Department goals and objectives.

## Merit

Service provided to community partners with a direct benefit to participants and community members are impacted by the benefit.

## Private

Exclusive service provided to individuals, corporate and/or commercial revenue events with no community benefit.

# CLASSIFICATION OF SERVICES



# KEY ELEMENTS OF THE BOARD LETTER

Park Deputies Meeting  
December 11, 2019

- Restructure the fees and charges schedule by implementing a new cost recovery strategy;
- Restructure the green fees schedule by implementing minimum and maximum thresholds;
- Establish new and revise various existing parks and recreation, arboreta and gardens and golf course green fees;
- Delegate Authority to the Director, to adjust fees after considering customer use and/or to make necessary public accommodations, not to exceed the Board approved fees, and to increase fees on an annual basis, based on the Department's fee review process and the Consumer Price Index of California;
- Authorize the Director of Parks and Recreation to continue to enter into individual contracts with instructors for the purpose of conducting specialized recreational/cultural programs and/or classes.



# COMMUNITY BENEFITS HIGHLIGHTS

Park Deputies Meeting  
December 11, 2019

## Gardens Community Benefit

- Community benefit at the Los Angeles County Arboretum and Botanic Garden, Descanso Gardens and South Coast Botanical Garden that includes free admission during the summer, beginning Memorial Day Weekend through Labor Day Weekend for students ages 13-18, public school teachers and Military Veterans.

## Scholarships

- Establish an equity based scholarship program for core and merit based youth recreation programs, administered by the Department, for youth 17 years or younger, who demonstrate financial hardship.

## Fee Waivers

- Strengthen and expand partnerships with community servicing organizations that provide public and service merit programs and events to meet the needs of the community;
- Provide quality and accessible public services and facilities while making the most efficient use of public resources in an equitable manner.

# HANDOUTS

## Fees and Charges Board Letter Packet

- Board Letter
- Attachment II – Fees and Charges Schedule
- Attachment III – Golf Course Green Fees

## Department Facility Use Classifications

- Facility use classification descriptions, benefits, terms and fee requirements, if applicable.

## Proposed Pricing Strategy

- Proposed pricing strategy details, including breakdown of classification types and formulas used to develop proposed fees.





## QUESTIONS AND ANSWERS

Park Deputies Meeting December 11, 2019





COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

January 28, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF VARIOUS NEW AND REVISED FEES  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request to establish new fees and revise existing fees charged by the Department of Parks and Recreation, effective March 1, 2020. The recommended revisions are based on the review of various fees charged for similar services by neighboring park agencies and municipal and public golf courses.

**IT IS RECOMMENDED THAT THE BOARD AFTER THE PUBLIC HEARING,**

1. Find that the proposed actions are statutorily exempt from the California Environmental Quality Act for the reasons stated in the Board letter and the record;
2. Adopt the attached resolution approving the Department of Parks and Recreation's establishment of new fees and revisions to existing parks and recreation and golf course green fees, Attachment I, effective March 1, 2020;
3. Approve a community benefit at the Los Angeles County Arboretum and Botanic Garden, Descanso Gardens and South Coast Botanic Garden that includes free summer admission beginning Memorial Day Weekend and ending Labor Day Weekend for students ages 13-17, teachers and Military Veterans, with valid identification cards and, as applicable, proof of military service;
4. Delegate authority to the Director of Parks and Recreation, or his designee, to develop and implement an equity-based scholarship program, up to fifty percent off the program fee, for selected

core youth recreation programs, administered by the Department of Parks and Recreation, for individuals with demonstrated financial hardship;

5. Approve an annual increase to all Department of Parks and Recreation fees, based on the Department of Parks and Recreation's fee review process and the Consumer Price Index for California, as applicable, so long as the fees do not exceed the costs of services; and
6. Approve revisions to the Department of Parks and Recreation's Fees and Charges Schedule, with new pricing tier, Attachment II, and Golf Course Green Fees, Attachment III, effective March 1, 2020.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department of Parks and Recreation (Department) completed a multi-year Business and Operations Plan that focused on invigorating and updating its Mission, Vision and Values, in consultation with Board of Supervisors (Board) offices, to deliver world class programs and services. This initiative was guided by a nationally-recognized recreation expert and incorporated the most comprehensive collection of park and recreation-related data, benchmarks, and key insights from park and recreation agencies nationwide. The Business and Operations Plan established Department-wide core recreation programs and service standards that support an equitable distribution of staffing and resources and proposes an equity-based scholarship program that will expose children and youth to an active lifestyle, while promoting positive personal and social developmental assets.

In addition, the Department completed a comprehensive review of fees charged for recreation programming and facilities. Our process included a cost of service review and benchmarking against fees charged neighboring park agencies and municipal and public golf courses for similar services. The analysis indicates that adjustments to Department fees are warranted as current fees do not fully offset the cost of the services provided, do not account for increases in cost of living, labor and services or are inconsistent with fees being charged by other jurisdictions.

The Department is proposing the establishment of new fees and revisions to existing fees, which includes new pricing tier, as outlined in the Fees and Charges Schedule (Attachment II) and proposed minimum and maximum fee thresholds for golf courses, as outlined in the Golf Course Green Fees (Attachment III).

The Department also recommends that the Board authorize an increase to all Department fees on an annual basis, based on the Department's fee review process and the Consumer Price Index for California (CPI), as applicable, so long as the fees do not exceed the costs of services. The Department will provide the Board and Chief Executive Office (CEO) with notification of fee increases on an annual basis, 30 days prior to the effective date.

#### **Parks and Recreation Fees and Related Actions**

In an effort to recover costs for services provided for recreation programming, the Department is restructuring fees and charges by implementing a cost recovery strategy. The cost recovery strategy will allow the Department to generate needed revenue to sustain programming over time, while also

ensuring activities remain financially accessible. This strategy will increase the fees incrementally over the next five years to fully offset the cost of providing recreation programming, which is based on the Department's newly created recreation programming standards. These standards will ensure consistent and quality recreation programming across the Department. A majority of the recreation programming fees were excluded from the Fees and Charges Schedule, Attachment II, since the Director of Parks and Recreation (Director) was previously granted delegated authority by the Board to set fees based on the cost of providing service.

The Department will implement a new pricing tier for programs and services that are organized into three classifications: Public, Merit, or Private, as outlined in Attachment II. The characteristics for each of these classifications are as follows:

- Public Services – Offers services and programming that is accessible and beneficial to the entire community;
- Merit Services – Offers services and programming to individual participants and, in doing so, provides community benefits;
- Private Services – Offers services exclusively to individuals and corporate commercial with no community benefit.

This is a best practice nationwide where the classifications are based on the level of exclusivity and level of accrued benefit. Facility use for Public and Merit Services are provided to community partners, at no cost or reduced fees, in lieu of fee waivers.

The Department is proposing a community benefit program at the Los Angeles County Arboretum and Botanic Garden (Arboretum), Descanso Gardens and South Coast Botanic Garden (South Coast) that includes free summer admission beginning Memorial Day Weekend and ending Labor Day Weekend for students ages 13-17, teachers and Military Veterans, with valid identification cards and if applicable, proof of military service. Free admission will be offered for public or private school students and teachers and does not apply to students visiting with a for-profit camp, day care and/or cram school. The cost for this program will be absorbed by the Department.

On July 11, 1996, the Board approved the collection of entrance fees on weekends and holidays only during the months of November through February at Frank G. Bonelli Regional Park (Bonelli Park), Castaic Lake State Recreation Area (Castaic Lake) and Santa Fe Dam Recreation Area (Santa Fe Dam). The Department has closely monitored annual collections and has observed a continued increase in attendance at Castaic Lake and a decrease at Bonelli Park and Santa Fe Dam during certain months. As a result, the Department is recommending a change in the collection of entrance fees to weekends and holidays only, during the months of October through April at Bonelli Park and Santa Fe Dam, and daily collections all year-round at Castaic Lake.

As part of Attachment II, the Department is requesting the Board's approval to delegate authority to the Director to set fees for adult, after school and day camp recreation program and services, based on the cost of providing the programs and/or services. This would be consistent with the authority previously delegated by the Board on June 18, 1981, allowing the Director to set fees based on the cost of providing the program for special recreation services, including: instructional classes, special trips, special events and sports and other programs.



### Golf Course Green Fees

The Department will develop an annual fee process in collaboration with Golf Operators to establish a green fee schedule at each facility in accordance with the minimum and maximum thresholds that are approved by the Board. The rates proposed in Attachment III, will be used to adjust standing Board approved fees at all golf courses: weekday, twilight, super twilight, etc. In addition, the Board approved rates will be increased annually based on the Department's fee review process and the CPI, as applicable. The Department's proposed recommendations of minimum and maximum allowable rates by facility-type and player type for golf courses are outlined in Attachment III.

### Delegation of Authority

Parks and recreational programming are fundamental to the social-emotional, physical development, and well-being of children in Los Angeles County. In an intentional effort to expand and ensure accessibility and reduce barriers for vulnerable youth to participate in programming, the Department is recommending that the Board provide the Director, or his designee, the delegated authority to develop and implement an equity-based scholarship program up to fifty percent off the program fee, for selected core and merit-based youth recreation programs, administered by the Department, for youth 17 years or younger who qualify for free lunch through the National School Lunch Program. The development of an equity-based scholarship program is critical to the Department's mission and will model best practices from Park and Recreation organizations nationwide. The Department will implement the scholarship program as funding sources are identified and in conjunction with the implementation timeline for the new reservation and recreation system, which was approved by the Board in June 2019. The cost of implementing and continuing this program will be absorbed by the Department.

### **Implementation of Strategic Plan Goals**

The proposed recommendations will further the County's Strategic Plan Goals to Foster Vibrant and Resilient Communities by supporting the wellness of our communities (Goal II) and to Realize Tomorrow's Government Today by pursuing operational effectiveness, fiscal responsibility, and accountability (Goal III.3) by enriching lives through cost-effective activities and providing the public with well-maintained facilities.

### **FISCAL IMPACT/FINANCING**

The recommended actions will result in an estimated total benefit to the County of \$519,000 in Fiscal Year (FY) 2019-20 and \$1,596,000 annually in subsequent years. The estimated additional funds are broken down as follows:

- General Fund (A01), \$162,000 in FY 2019-20 and \$564,000 annually in subsequent fiscal years, which will be utilized to fund existing structural issues to revenue and expenditures;
- Golf Course Operating Fund (CA8), \$310,000 FY 2019-20 and \$890,000 annually in subsequent fiscal years, which will be utilized for golf program operating expenditures and revenue transfer to the Department's Operating Budget.
- Golf Capital Improvement Fund (CA2), \$34,000 in FY 2019-20 and \$100,000 annually in subsequent fiscal years, which will be utilized for improvements at golf courses;

- Regional Park Special Development Fund (CA5), \$13,000 in FY 2019-20 and \$42,000 annually in subsequent fiscal years, which will be utilized for improvements at the Arboretum and South Cost Botanical Gardens.

#### Operating Budget Impact

The cost for the community benefit program at the Arboretum and the equity-based scholarship program will have no impact to the County General Fund. The cost of implementing these programs will be absorbed by the Department.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

All fees were reviewed to ensure that they do not exceed cost recovery and are reasonable in comparison to other municipal and public agencies. The results are reflected in the recommendations and attachments. The last revisions to the Golf Course Green Fees were effective September 1, 2016, and Fees and Charges Schedule were effective December 1, 2014.

In accordance with Section 50402 of the Government Code, these changes must be approved by a resolution from the Board.

The proposed Department fees are exempt from Proposition 26 under Exception No. 2: Section 1 (e) (2) Exception for Fees for Services and Products Provided and Exception No. 4 Section 1 (e) (4)'s Exception for Use of Government Property and do not need to obtain California voter approval.

County Counsel has approved the attached resolution as to form.

#### Public Hearing Notice

Public hearing notice requirements of Government Code Section 6062a have been satisfied and public hearing requirements of Government Code Section 66018 for fee increases and new fees will be satisfied by this action.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed actions are exempt from the California Environmental Quality Act (CEQA). The establishment of new fees and approval of revisions to existing fees charged by the Department are for the purpose of meeting operating expenses and are exempt from CEQA pursuant to section 21080(b)(8) of the California Public Resources Code and section 15273(a) of the State CEQA Guidelines because CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies.

The proposed actions also do not meet the definition of a project according to section 15378 (b)(4)(5) of the State CEQA Guidelines because the actions are organizational or administrative activities of government, which will not result in direct or indirect physical changes to the environment.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

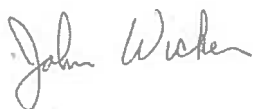
The recommended actions are not expected to have a significant impact at parks and golf courses.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward three adopted copies of this letter to the Department of Parks and Recreation for distribution.

Should your staff have any questions, please ask them to contact Monica Pollaccia at (626) 588-5202 or [mpollaccia@parks.lacounty.gov](mailto:mpollaccia@parks.lacounty.gov), Kimberly Rios at (626) 588-5368 or [krios@parks.lacounty.gov](mailto:krios@parks.lacounty.gov), or Dora Nuñez at (626) 588-5355 or [dhnuñez@parks.lacounty.gov](mailto:dhnuñez@parks.lacounty.gov).

Respectfully submitted,



JOHN WICKER

Director

JW:NEG:MR:mp

Enclosures

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors



## **RESOLUTION TO ESTABLISH NEW AND REVISED FEES**

WHEREAS, the County of Los Angeles, Department of Parks and Recreation offers services and recreational opportunities at parks and golf courses similar to other facilities at which fees are collected; and

WHEREAS, the Board of Supervisors of the County of Los Angeles through its approval of management lease agreements with private sector golf management companies has approved that a portion of the Green Fees collected at the County of Los Angeles' golf courses will be deposited into the Golf Course Capital Improvement Funds for development and improvements; and

WHEREAS, recent surveys indicate that adjustments to existing Department of Parks and Recreation fees and establishment of the proposed new fees are warranted for cost-recovery purposes; and

WHEREAS, the additional funding is in the public interest and welfare; and

WHEREAS, these costs do not exceed the cost of the services provided by the County; and

WHEREAS, the proposed Department fees are exempt from Proposition 26 under Exception No. 2: Section 1 (e) (2) Exception for Fees for Services and Products Provided and Exception No. 4 Section 1 (e) (4)'s Exception for Use of Government Property and do not need to obtain California voter approval for fees; and

WHEREAS, pursuant to Government Code Section 50402, the County has the authority to charge for use of park and recreational facilities as provided by resolution of the governing body; and

WHEREAS, all recommended new and revised fees for County park facilities funded or improved with State bond park funds are not in excess of 125 percent of similar fees charged by the State Department of Parks and Recreation for the use of State facilities; and

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles, State of California as follows:

The Department of Parks and Recreation fees shall be adjusted as outlined in Attachment II and III, effective March 1, 2020; and

Approve an annual increase to the Department of Parks and Recreation fees, based on the Department of Parks and Recreation's fee review process and the Consumer Price Index for California, as applicable, so long as the fees do not exceed the costs of services.

The foregoing resolution was adopted on the \_\_\_\_\_ day \_\_\_\_\_ of \_\_\_\_\_, 2020, by the Board of Supervisors of the County of Los Angeles, and the ex-officio governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Celia Zavala,  
Executive Officer-Clerk  
Of the Board of Supervisors of the County of Los  
Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

Mary C. Wickham  
County Counsel

By   
Principal Deputy County Counsel

Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Corporate Commercial
NEW FEES						
Vehicle Entrance Fee (includes motorized cycle) - weekends and holidays only, at Eaton Canyon Natural Area and Nature Center	New	N/A		\$6/day Fee will be implemented July 1, 2020, and/or following the implementation of the new vehicle entrance collection system.		N/A
Vehicle Entrance Fee, Senior Citizen or Disabled (vehicle owner/driver must be 65+ or disabled person with placard) - weekends and holidays only, at Eaton Canyon Natural Area and Nature Center	New	N/A		\$5/day Fee will be implemented July 1, 2020, and/or following the implementation of the new vehicle entrance collection system.		N/A
Bus Entrance Fee - weekends and holidays only, at Eaton Canyon Natural Area and Nature Center	New	N/A		\$18/day Fee will be implemented July 1, 2020, and/or following the implementation of the new vehicle entrance collection system.		N/A
Kayak Hourly - Castaic Lake	New	N/A		\$25/hour		N/A
Kayak Daily - Castaic Lake	New	N/A		\$60/day		N/A
Splash Pad	New	N/A	\$150/day	\$200/day	\$300/day	\$400/day
REVISED FEES						
All fees are subject to additional fees and/or services, including staff time.						
Small Room (up to 150 people)	\$35/hour (4 hour minimum)	July 1, 2013	\$20/hour (4 hour minimum)	\$35/hour (4 hour minimum)	\$55/hour (4 hour minimum)	\$79/hour (4 hour minimum)
Medium Room (151-250 people)	\$50/hour (4 hour minimum)	July 1, 2013	\$25/hour (4 hour minimum)	\$50/hour (4 hour minimum)	\$75/hour (4 hour minimum)	\$115/hour (4 hour minimum)
Large Room (251+ people)	\$65/hour (4 hour minimum)	July 1, 2013	\$35/hour (4 hour minimum)	\$65/hour (4 hour minimum)	\$95/hour (4 hour minimum)	\$145/hour (4 hour minimum)



Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Corporate Commercial
Theater	\$75-\$150/hour (4 hour minimum)	December 1, 2014	\$75/hour (4 hour minimum)	\$150/hour (4 hour minimum)	\$225/hour (4 hour minimum)	\$340/hour (4 hour minimum)
Gymnasium	\$55/hour (3 hour minimum)	December 1, 2014	\$30/hour (3 hour maximum)	\$55/hour	\$85/hour (3 hour minimum)	\$125/hour
Indoor Warming Kitchen	\$40/event	July 1, 2013	\$20/event	\$40/event	\$60/event	\$90/event
Indoor Full Service Kitchen	\$55/event	July 1, 2013	\$30/event	\$55/event	\$85/event	\$125/event
Indoor Wedding Reception Only - Classroom (up to 100 people) *Specialty Venues Only	\$550/event	September 1, 2009	N/A	N/A	\$550 (up to 4 hours) \$200 per additional hour	\$1,350 (up to 4 hours) \$300 per additional hour
Indoor Wedding Reception Only - Hall (up to 300 people) *Specialty Venues Only	\$1,100/event	July 1, 2013	N/A	N/A	\$1,100 (up to 4 hours) \$300 per additional hour	\$2,475 (up to 4 hours) \$750 per additional hour
Special Event, Non-playing Field Areas	\$250/acre/day	September 1, 2009	\$125/acre/day	\$250/acre/day	\$375/acre/day	\$565/acre/day
Small Picnic Area (up to 75 people)	\$50/day	July 1, 2013	\$25 (up to 3 hours) \$25 per additional hour	\$50 (up to 3 hours) \$50 per additional hour	\$75 (up to 3 hours) \$75 per additional hour	\$125 (up to 3 hours) \$75 per additional hour
Large Picnic Area (76+ people)	\$85/day plus \$140 per additional 100 people	July 1, 2013	\$125 (up to 4 hours, maximum 200 people) \$50 per additional hour	\$250 (up to 4 hours, maximum 200 people) \$100 per additional hour	\$375 (up to 4 hours, maximum 200 people) \$150 per additional hour	\$565 (up to 4 hours, maximum 200 people) \$150 per additional hour
Outdoor Kitchen	\$120/event	September 1, 2009	\$60/event	\$120/event	\$180/event	\$270/event

Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Private
Park Amphitheater	\$225 (up to 4 hours)	September 1, 2009	\$125 (up to 4 hours) \$50 per additional hour	\$250 (up to 4 hours) \$75 per additional hour	\$375 (up to 4 hours) \$100 per additional hour	Corporate Commercial \$565 (up to 4 hours) \$100 per additional hour
Outdoor Wedding Ceremony Only *Specialty Venues Only	\$500-\$3,500/event	August 1, 2008	N/A	N/A	\$2,000 (up to 6 hours, maximum 550 people) \$300 per additional hour	N/A
Outdoor Wedding Reception Only *Specialty Venues Only	\$500-\$4,500/event	August 1, 2008	N/A	N/A	\$2,500 (up to 6 hours, maximum 550 people) \$400 per additional hour	N/A
Parking Lot, Exclusive Use 0-20 Spaces	\$185/day	September 1, 2009	\$125/day	\$185/day	\$280/day	\$415/day
Parking Lot, Exclusive Use 21-50 Spaces	\$365/day	September 1, 2009	\$245/day	\$365/day	\$550/day	\$820/day
Parking Lot, Exclusive Use 51-125 Spaces	\$815/day	September 1, 2009	\$550/day	\$815/day	\$1,225/day	\$1,835/day
Parking Lot, Exclusive Use 126+ Spaces	\$1,215/day	September 1, 2009	\$820/day	\$1,215/day	\$1,825/day	\$2,735/day
Lake Rental (Small)	\$50-\$1,600/day	April 7, 1994	\$500/day	\$1,000/day	\$2,000/day	\$3,000/day
Lake Rental (Bonelli Park, Castaic Lake and Santa Fe Dam)	\$50-\$5,000/day	September 1, 2009	\$1,500/day	\$3,000/day	\$6,000/day	\$9,000/day

Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Corporate Commercial
Specialized Recreation Activities (e.g., model airplanes, model boats, frisbee golf, dog shows)	\$60/event; plus \$2/participant over 100	September 1, 2009	\$60/event (up to 100 participants) \$2 per additional participant	\$250/event (up to 100 participants) \$3 per additional participant	\$375/event (up to 100 participants) \$4 per additional participant	\$565/event (up to 100 participants) \$4 per additional participant
Fun Run, Bicycle Events, Triathlon, Walk/Runs (up to 100 participants)	\$225 plus \$2/participant over 100 people	July 1, 2007	\$2/participant (minimum 200 participants)	\$3/participant (minimum 250 participants)	\$5/participant (minimum 250 participants)	\$7/participant (minimum 250 participants)
Pool Rental to Other Public Agencies	\$250/day	July 1, 2007	\$350/day			
Pool Group Rental	\$100/hour	July 1, 2007	\$100/hour	\$125/hour	\$150/hour	\$200/hour
Athletic Field/Court	up to \$22/hour	September 1, 2009 July 1, 2013	\$13/hour	\$25/hour	\$38/hour	\$55/hour
Athletic Field Preparation	\$20/hour	July 1, 2013	\$20/hour	\$20/hour	\$30/hour	\$45/hour
Outdoor Field/Court Lighting	\$20/hour	July 1, 2007	\$20/hour	\$20/hour	\$30/hour	\$45/hour
Group Campsites	\$100/day	July 1, 2013	\$100/day up to 10 sites (maximum 3 days)	\$300/day up to 10 sites (maximum 2 days)	\$375/day up to 10 sites	\$560/day up to 10 sites
Tent Camping - Castaic Lake	\$20/day/site	September 1, 2009	\$20/day/site	\$30/day/site	\$30/day/site	\$40/day/site
Tent Camping - All Other Facilities	\$15/day/site	September 1, 2009	\$15/day/site	\$20/day/site	\$20/day/site	\$30/day/site
Swimming Lessons - 2 week session classes, 5 days per week for 60 minutes	\$20/session	June 1, 2010	\$25/session			
Pool Training Tickets - 15 Entry valid up to 60 days after purchase or until the end of the season	\$25	December 1, 2014	\$40			



Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Corporate Commercial
Pool Training Tickets - 5 Entry valid up to 30 days after purchase or until the end of the season	\$10	December 1, 2014			\$15	
Pool Lane Rental	\$7/lane	July 1, 2013			\$10/lane	
Adult Sport Programs	up to \$285/team/league	September 1, 2009		Director authority to set fees based on actual cost of providing the program.		N/A
Day Camps and After School Programs - Minimum age: 5 years	\$25-\$100/child/week program costs vary, based on the site, number of hours and program content; additional charges may be required for special services or programs. Director may set fees depending on actual cost of providing the program.	April 1, 2003		Director authority to set fees based on actual cost of providing the program.		N/A
Bandwagon Rental - Staff Time	\$750/day	September 1, 2009	\$325/day	\$750/day	N/A	N/A
Vehicle Entrance Fee, Senior Citizen or Disabled (vehicle owner/driver must be 65+ or disabled person with placard) - weekdays only, excluding holidays.	\$5/day	September 1, 2009		\$5/day (daily throughout the year)		N/A
Annual Vehicle Transferable Permit	\$140	December 1, 2014		\$150		N/A

Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE		
			Public	Merit	Private
					Corporate Commercial
Activity Vehicle Annual Pass - valid only for park entry by registered participants in leagues and recreational activities at either Schabarum Regional Park or Whittier Narrows Recreation Area - Sports Complex in Area A. Permits are not valid for holidays or special events.	\$25/vehicle	April 1, 2012	\$40/vehicle/park Permits for registered participants only, in a sports league and/or recreational activity for park entry at Bonelli Park, Castaic Lake, Kenneth Hahn Park, Santa Fe Dam, Schabarum Regional Park or Whittier Narrows - Sports Complex in Area A. Permit is valid at one park only and are not valid for holidays or special events.		
Bus Entrance Fee - Schabarum, Whittier Narrows (Areas "A", "D" and "E" only), and Kenneth Hahn State Rec. Area (Weekends & Holidays only-Year Round)	\$12/day	September 1, 2009	\$18/day		
Limousine Daily Entrance Fee	\$10 - \$17/day	August 1, 2008 September 1, 2009	\$20/day		
Admission Fees - Los Angeles County Arboretum and Botanic Garden, Descanso Gardens, South Coast Botanic Garden and Virginia Robinson Gardens:					
Adult	\$9 - \$17/day	July 1, 2013 September 1, 2009	\$15/day		
Senior Citizen	\$6/day	September 1, 2009 August 1, 2008	\$11/day		

Department of Parks and Recreation  
2020 Proposed New and Revised Fees

Attachment II

TYPE OF FEE	CURRENT FEE	LAST CHANGED	PROPOSED FEE			
			Public	Merit	Individuals	Private Corporate Commercial
Student w/ID - Free admission for students during the summer, beginning Memorial Day Weekend through Labor Day Weekend with a valid student ID from a public or private school. Free admission does not apply to students from for-profit day camps, day care centers or CRAM Schools. Free Admission does not apply at Virginia Robinson Gardens.	\$6/day	September 1, 2009 August 1, 2008		\$11/day		N/A
Children (5 through 12)	\$4/day	July 1, 2013 September 1, 2009		\$5/day		N/A
Tram Service - excluding Virginia Robinson Gardens	\$5/person	July 1, 2013		\$8/person/day		N/A
Group Reserved Adult Admission - Los Angeles County Arboretum and Botanic Garden and South Coast Botanic Garden only	\$6/person (minimum 25 persons)	September 1, 2009		\$11/person (minimum 25 persons)		N/A
Group Reserved Adult Admission and Tram Service - Los Angeles County Arboretum and Botanic Garden and South Coast Botanic Garden only	\$8.25/person (minimum 25 persons)	September 1, 2009		\$17/person (minimum 25 persons)		N/A

\*Specialty Venues - Frank G. Bonelli Regional Park, Castaic Lake State Recreation Area, Eaton Canyon Nature Center, Charles S. Farnsworth Park, Deane Dana Friendship and Nature Center, Kenneth Hahn State Recreation Area, Rowland Heights Community Center, San Fernando Valley Pool Recreation Center, Santa Fe Dam Recreation Area, Peter F. Schabarum Regional Park, Stoneview Nature Center, Tesoro Adobe Historic Park and Whittier Narrows Recreation Area



Department of Parks and Recreation  
2020 Proposed Golf Course Green Fees

RATE CATEGORY		CURRENT FEE	PROPOSED FEE	
18-Hole Regulation Course				
			MINIMUM RATE	MAXIMUM RATE
Adult	up to \$40.00		\$13.00	\$47.00
Senior	up to \$16.50		\$13.00	\$22.00
Junior	up to \$9.00		No Floor	\$8.00
18-Hole Executive Course				
			MINIMUM RATE	MAXIMUM RATE
Adult	up to \$31.50		\$11.50	\$38.00
Senior	up to \$13.00		\$11.50	\$16.00
Junior	up to \$7.00		No Floor	\$6.00
9-Hole Regulation Course				
			MINIMUM RATE	MAXIMUM RATE
Adult	up to \$21.00		\$7.50	\$25.00
Senior	up to \$11.25		\$7.50	\$14.00
Junior	up to \$5.00		No Floor	\$5.00
18-Hole Par 3 Course				
			MINIMUM RATE	MAXIMUM RATE
Adult	up to \$17.00		No Floor	\$17.00
Senior	up to \$8.25		No Floor	\$9.00
Junior	up to \$4.00		No Floor	\$4.00
9-Hole Par 3 Course				
			MINIMUM RATE	MAXIMUM RATE
Adult	up to \$9.00		No Floor	\$9.00
Senior	up to \$4.75		No Floor	\$4.75
Junior	up to \$2.25		No Floor	\$2.25

**No Floor - Minimum fees will be reviewed and approved by Director, or designee.**



## ActiveNet Online Registration Roll-Out

### December-January 2019-20

- Internal DPR Hands-On ActiveNet Training

### February 3, 2020 – 1st Phase of ActiveNet Launch

- Community Outreach and Education on Setting Up Customer Account
- Automated Telephone Customer Service Support available 24/7 using ISD/Amazon Connect with texting capability
- Realigned internal workflow and updated policies & procedures to provide higher quality customer service
- 76 Countywide Fee collection sites for Cash & Check only customers
- Look-Up Facility Rental Availability
- Pay Online 24/7
- Pilot Kiosk Service
- Pilot Membership Card Service at selected Aquatic centers

#### Begin Registering/Reserving/Purchasing:

- Summer Camps
- Adult Sports
- Indoor/outdoor athletic facilities
- Specialty Classes
- Dodger RBI Sports
- Junior Lifeguard Programs
- Indoor classrooms / meeting rooms
- Annual Regional Activity Passes
- Camp Grounds
- Group Picnic Areas
- Annual Passes for Vehicle and Boat Entry

### May 4, 2020 – 2nd Phase Launch of ActiveNet

#### New Features Include Registration for:

- Scholarship Program
- Swim Lessons
- Youth Sports

### August 3, 2020 – 3rd Phase of ActiveNet Launch

#### New Features Include:

- Setup Payment Plans & Register for Children's Programs

### November 2, 2020 – 4th Phase of ActiveNet Launch

- 100% of Recreation Activities Online and Available for 24/7 Registration

**DPR's Goal: Achieve 70% Online Registration for Recreation Activities**