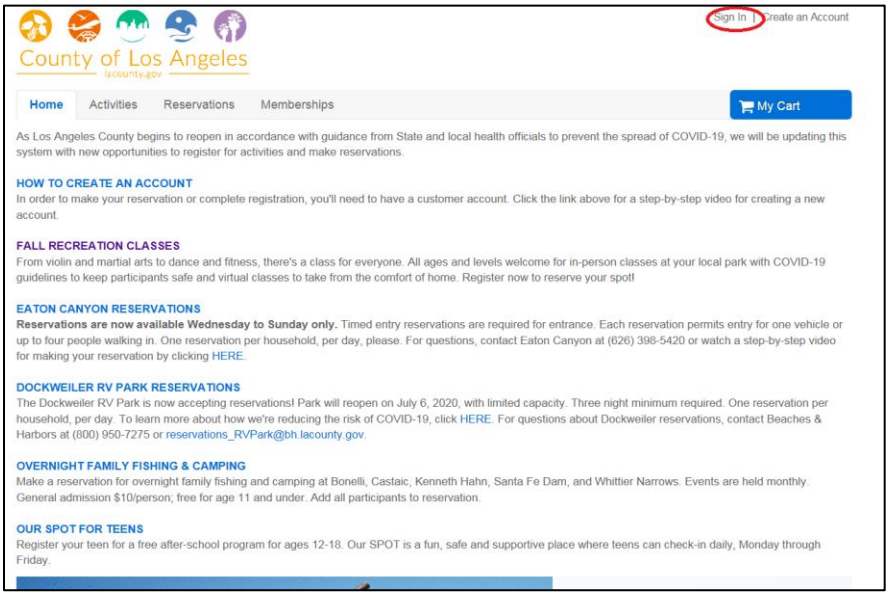
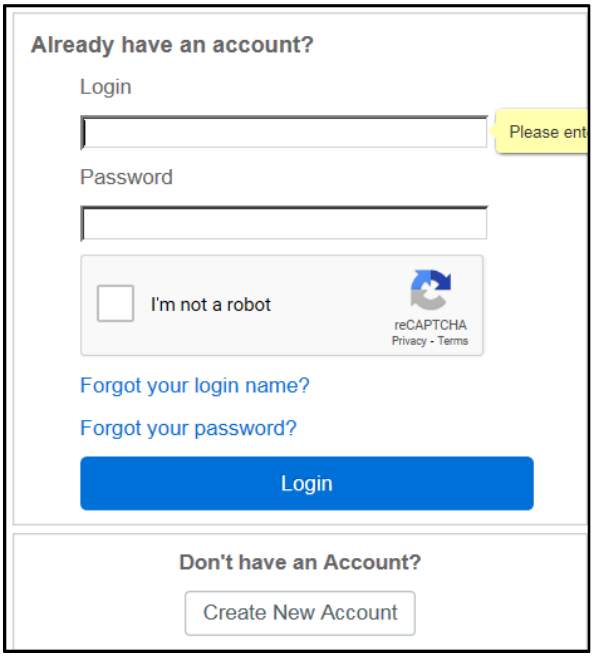
CONTRACT CLASS PROGRAM GUID
Running A Roster Report (Instructors)

1. Go to reservations.lacounty.gov.



2. Log in with your email address (instructor's login) and password



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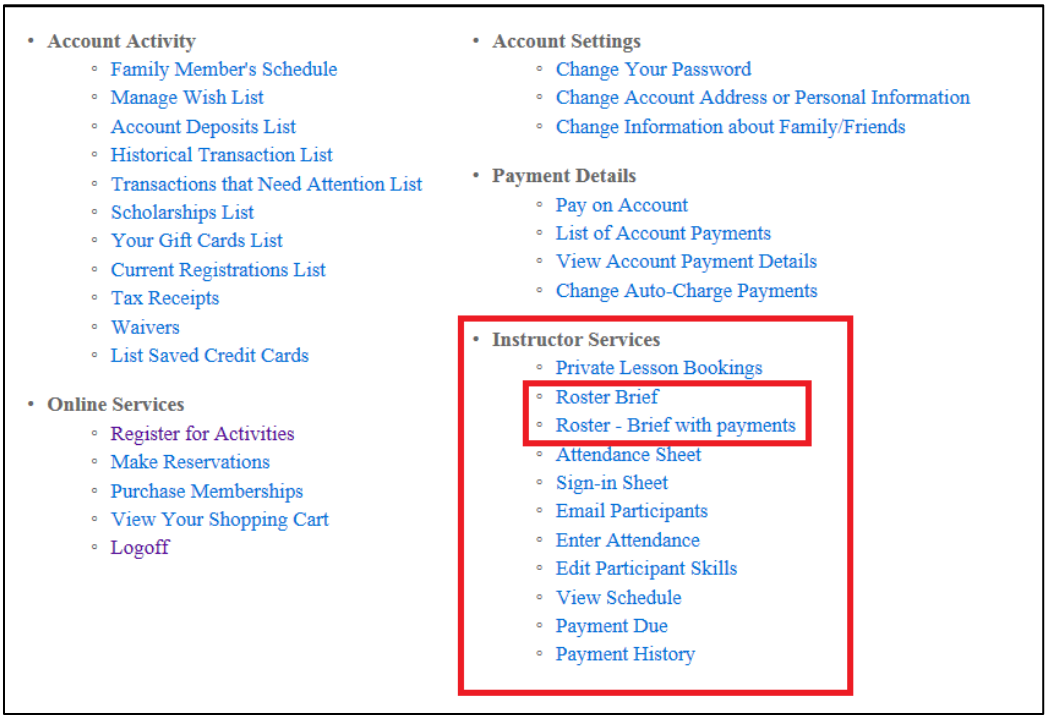
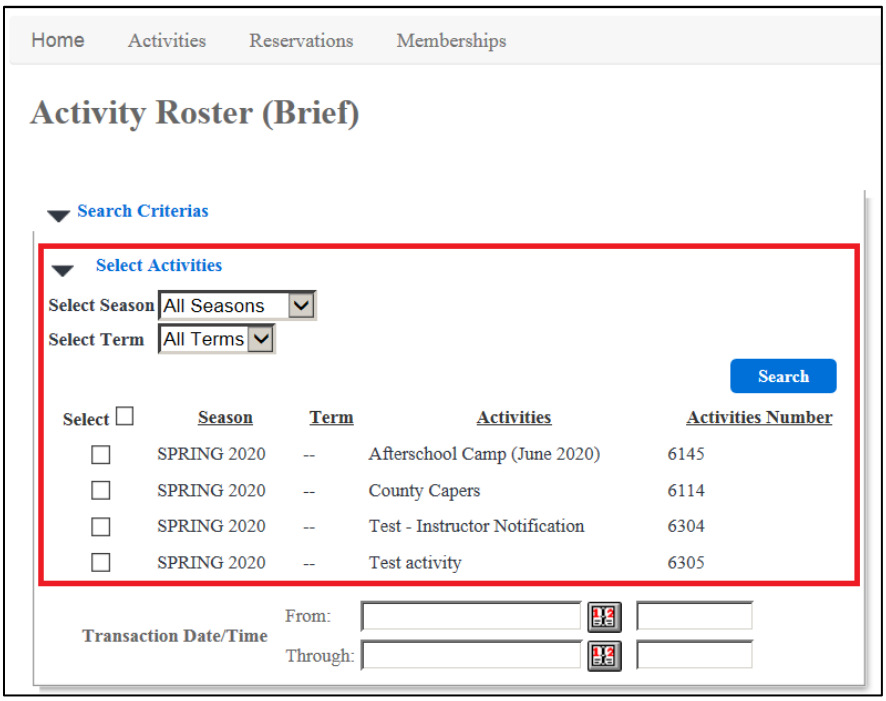
3. Click “My Account” in the upper right corner.
4. Under Instructor Services, select Roster Report.



5. Under Search Criteria, select Semester, Term and Activity.



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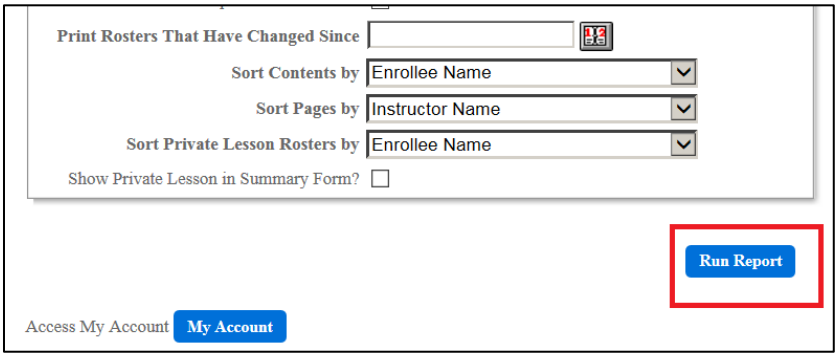
6. Under Option, select desired filters.
7. Click Run Report