ASSISTANT DIRECTOR

(UNCLASSIFIED)

LOS ANGELES COUNTY
DEPARTMENT OF PARKS & RECREATION

- Transformational Leadership
- Strategic Direction
- Resource Development
- Operations Management

Annual Salary: $135,642.48 - $210,951.60

APPLY TODAY

Deadline to apply is March 25, 2021.

ABOUT LOS ANGELES COUNTY

The County of Los Angeles has a demographically and geographically diverse population of more than 10 million residents. As the largest employer in Southern California with over 100,000 employees in more than 37 departments, Los Angeles County provides vital and wide-ranging public services to its citizens. County recreation facilities and parks range from majestic rock formations, the nation's largest publicly owned golf course system, and the iconic Hollywood Bowl to lakes, swimming pools, and neighborhood playgrounds.

ABOUT PARKS AND RECREATION

Los Angeles County Parks and Recreation provides the public with diverse and unique recreational services and activities that promote good health, education, and a sense of community. With a $232 million budget and over 1,600 full-time positions, services include regional and local park facilities, nature centers, natural areas, trails, and botanic gardens.

- 71,249 acres of parks, lakes, trails, natural areas, and botanical gardens
- 183 regional and community parks where children are introduced to outdoor play, organized sports, and individual skill development
- The nation's largest municipal golf course system with 20 courses featuring beautiful vistas from the mountains to the ocean
- 210 miles of multi-use trails
- 42 public swimming pools

The Department has teamed with the private sector to offer additional amenities at its parks, including boat and bicycle rentals, hot tubs, recreational vehicle parks, equestrian rentals and boarding, the water park, and management of our performing centers and arboreta and botanical gardens. A series of nature centers, natural parks and habitat preserves provide education on native flora and fauna, while our four arboreta and botanical gardens introduce visitors to plants from throughout the world.

PRIORITIES

As the County's provider of recreational facilities and programs serving over 50 million visitors annually, the Department is home to dynamic, inclusive, and community-focused services and programming, enriching the lives of children, youth, adults, older adults, and families.

MISSION

- Serve as stewards of parklands
- Build healthy and resilient communities.
- Advance social equity and cohesion.

VISION

To be a world-class parks and recreation organization.

VALUES

- Compassion
- Health and Wellness
- Inclusion
- Innovation
- Integrity and Dedication
- Stewardship and Sustainability

www.parks.lacounty.gov

@parks.lacounty.gov

@LACountyParks

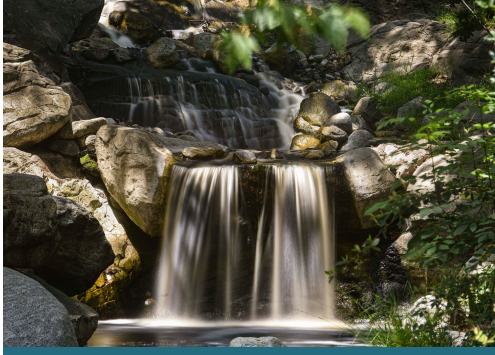
THE COUNTY OF LOS ANGELES IS AN EQUAL OPPORTUNITY EMPLOYER

OPPORTUNITY

An unsurpassed executive leadership opportunity to make a difference by expanding equitable access to parks that serve all of Los Angeles County's communities and urban populations, the most diverse and populous county in the nation.

This unclassified position oversees the Planning and Development Agency and plays an instrumental role to ensure that County parks, trails, and buildings are well planned, designed, constructed, and preserved; socially and culturally relevant; equitably located; physically accessible; and safe. Join an award-winning Department that promotes equity and inclusion by prioritizing work in our most vulnerable and underserved communities.

Planning Division oversees master planning, environmental compliance, land management, sustainability and trails planning, while Development Division oversees design and construction project management. Together, Planning and Development Agency provides essential mission-led guidance and technical support for the Department and leads efforts to identify and implement sound strategies that promote positive, equity-focused, environmentally just and sustainable results.



BRING YOUR SKILLS TO LA COUNTY

- Master Planning
- Environmental Compliance
- Land Management
- Climate Resiliency
- Sustainability
- Trails Planning
- Design and Construction Project Management
- Grants Seeking and Management

QUALIFICATIONS

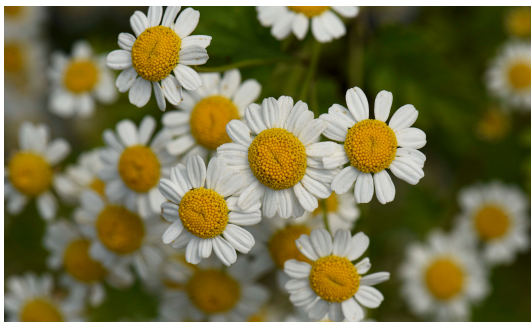
The ideal candidate will have strong leadership skills in managing operations, people, and change; and a proven ability to achieve desired organizational services and outcomes. The candidate will have strong interpersonal skills and political savvy to open pathways to effective partnerships with other government agencies, elected officials, community groups, and the public. Additionally, the successful candidate will present a proven track record of building dedicated and engaged teams of experienced professionals empowered to provide outstanding services to local communities.

Qualifying requirements include:

- Four years of experience managing an agency, organization or firm in Architecture, Landscape Architecture, Urban Planning, Natural Resources Management, Engineering, Environmental Science Planning Field or a closely related field.
- A valid California Class "C" driver license or the ability to utilize an alternative transportation method when needed to carry out essential job-related functions.

Desirable qualifications include:

- Graduation from an accredited college with a master's degree in Architecture, Landscape Architecture, Urban Planning, Natural Resources Management, Engineering, Environmental Science Planning Field or a closely related field.
- Strong writing, presentation and public speaking skills.



COMPENSATION AND BENEFITS

Annual Salary: $135,642.48 to $210,951.60

The appointee will receive an annual salary, commensurate with qualifications and earning history, as well as an excellent program of benefits that allows employees to choose the benefits that meet their specific needs. The package includes:

- Retirement Plan: The successful candidate will participate in a contributory defined benefit plan.
- Cafeteria Benefit Plan: The County provides a tax-free contribution of 14.5% to 17% of the employee's monthly salary to purchase health insurance and other benefits.
- Flexible Spending Accounts: Optional employee tax-free health care spending account.
- Savings Plan (401k): Optional tax-deferred income plan may include a County matching contribution of up to 4% of employees' salary. (temporarily suspended)
- Deferred Compensation Plan (457): Optional tax-deferred income plan may include a County matching contribution of up to 4% of employees' salary. (temporarily suspended)
- Holidays: 12 paid days per year.

BE A PART OF OUR FUTURE

This is an exciting and unique time to be part of the Department of Parks and Recreation. We seek strong leaders to continue our efforts to strengthen the delivery of core services throughout our Parks and Recreation system. These positions serve as Departmental strategic leaders and are fundamental to achieving our strategic directives in each core focus area, including: enhancing communication, building partnerships, developing resources, developing staff, strengthening our physical infrastructure, and strengthening our organizational infrastructure.

HOW TO APPLY

Submit your application, cover letter and resume online at:
bit.ly/ParksPlanningDirector

- OR -

Email your application, cover letter and resume to:
jyee@parks.lacounty.gov

DEADLINE

This position will be open through March 25, 2021.

QUESTIONS

Jesse Yee
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Human Resources
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