



Memorandum of Agreement for Use of DPR Facilities by Schools

LOS ANGELES COUNTY
DEPARTMENT OF PARKS
AND RECREATION



Introductions

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Agenda

- Partnership and Collaboration
- Background
- MOA
- Next Steps



Partnerships

School sponsored:

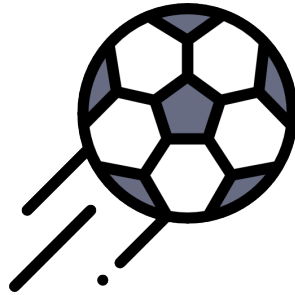
- Field trips
- Picnics
- Physical Education



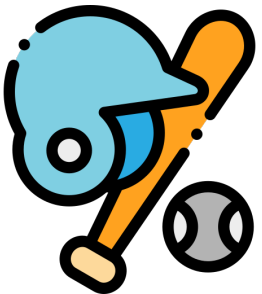
Basketball



Graduations



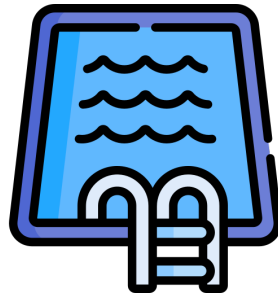
Soccer



Softball/Baseball



Cross Country
Events



Swimming



Background

- Lawsuit from school use
- Field Trip Immunity
- School Board approval required by State law



Memorandum of Agreement (MOA)

- Applies to all schools and school districts (public, private, and charter schools)
- Process cannot be waived
- Required for school usage of DPR facilities
- Single day usage and ongoing usage
- Permit process to MOA process





MOA Requirements

- Approval by school board or governing body required by State law

The MOA will be approved and executed by the institution's board or governing body prior to any use of County property by schools.

- **Indemnification Clause**

Indemnify the County/Contractual Obligation

- **Commercial Liability Insurance**

MOA will require schools to purchase commercial liability insurance and Self-insurance may be utilized Workers Compensation and Property.

Fee and Park Improvement Options

Use	Access	Compensation
School Sponsored Athletics Program	MOA with use through ActiveNet	Option 1: 25% Discount from rental fee Option 2: Zero fees with maintenance obligation plus public benefit project
Physical Education	MOA with use through ActiveNet	Full Fees plus staff fees as needed
Aquatics	MOA with use through ActiveNet	Full Fees plus staff fees as needed
Graduations	MOA with use through ActiveNet	Full Fees plus staff fees as needed
Picnics/Field Trips	MOA with use through ActiveNet	Full Fees plus staff fees as needed

ActiveNet Reservation System

Permitting periods

- January – June
- July – December

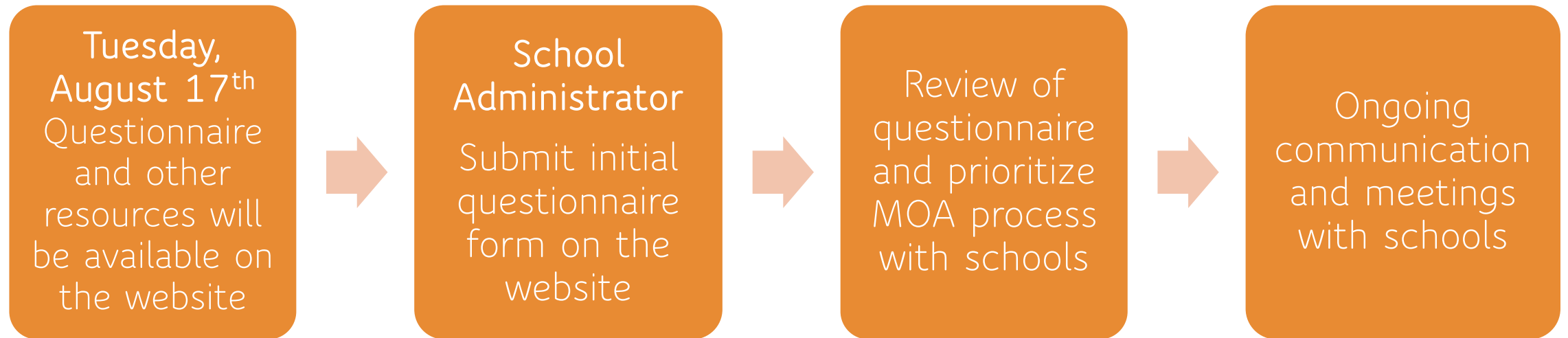
Athletic fields are allocated and permitted semi-annually.

1. 1st allocation period is January – June (applications accepted starting October 1st of prior year).
2. 2nd allocation period is July – December (applications accepted starting April 1st of that year)

Priority will first be given to DPR's sports programs, special events, and to core and community partner organizations. Due to demand, athletic fields will be allocated based on priority.

This does mean that we cannot guarantee that every organization will receive the fields requested.

Application Process



WebPage

Our Webpage has:

- Background for the new MOA
- Application form
- Email address MOAforschools@parks.lacounty.gov
- Memorandum Of Agreement
- Board Letter
- Presentation

Next Steps

AUGUST 2021	Three meetings with Schools August 17, August 19, August 25
SEPTEMBER and ONGOING	Execution of MOAs
FALL 2021	Begin ActiveNet scheduling of DPR facilities once MOA is executed





Questions
