How to Make Reservation Request with LA County Parks

- 1. Go to LA County Online Reservation System at reservations.lacounty.gov
- 2. Click on Reservations.



3. Click on desired Event Type. In this guide, we will make a reservation for a picnic. Also note that Family Event can also apply to group of friends.



4. Click on Facility type filter and select desired facility type. Click Apply.

${\bf Q}$ Search for locations or facilities to	o reserve
Date and time Attendee	Facility type 1Event type Reservation group Amenity
Found 186 matching re	Celebration Sort
Facility	New - Medium Room Standard
BELV_PICNIC	Overnight Camping - Group
Small Picnic Area (0-5	Overnight Camping - Youth
Belvedere Comr	Small Picnic Area (0-50)
Facility	Small Picnic Special Area (<mark>0-50)</mark>
BELV_PICNIC	Trailer Back Row
Small Picnic Area (0-5	Trailer Front Row
Belvedere Comn	e by rental block
Facility	Reset Apply
SALA_PICNIC	AREA_1
Small Picnic Area (0-50)	
Ruben F. Salazar Pa	'ark 🗳 50 🖻 Reserve by rental block

5. Start typing the desired park in the search box. Once you see desired park, click it. This will show facility for that park.

nome Activi	ues reservations internotersnips	
Home > Reserva	tions > Search results	<u> </u>
Resour	ce Search	
Q alond		Search
Alondra Con	mmunity Regional Park	Sort by Distance
Fa	cility	
	BELV_PICNIC_SHELTER_CESAR_CHAVEZ	∢ 3.01 miles

6. Click on desired facility.

Q Alondra Community Regional Park		Searc
Date and time Attendee 1Facility type 1Event type Reservation group Amenity	🗘 Reset all	
Found 1 matching result(s)	Sort by: Distance 💌	
	172E miles	1
Small Picnic Area (0-50)	17.35 miles	
9 Alondra Community Regional Park 🚓 75 🖻 Reserve by rental block		

7. Scroll down to see availability for facility. Click on right arrow next to month to see next month's availability.

Maximum: 75 attendees Alondra Community Regional Park 3850 Manhattan Beach Boulevard Lawndale. CA. 90260 Attend Cannot Cannot attende att		FIC	NIC A		_BLOS	SSOM		Who are you reserving for?
Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 (310) 217-8366 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 Image: CV, 90280 <t< th=""><th>cnic Area 1um: 75 at</th><th>a (0-50) ttendees</th><th>♥ AI Pa 38</th><th>ondra Commu ark 150 Manhattan B</th><th>inity Regional each Boulevard</th><th></th><th></th><th>Please sign in to re-chec availability and proceed. Sign in now</th></t<>	cnic Are a 1um: 75 at	a (0-50) ttendees	♥ AI Pa 38	ondra Commu ark 150 Manhattan B	inity Regional each Boulevard			Please sign in to re-chec availability and proceed. Sign in now
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Current facility reserve by rental block. Residents can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance. Non-residents can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance. Require staff approval acility openings calendar Today 《 Mar 2023 》 S M T W T F S 6 27 28 1 2 3 4 1 6 7 8 9 10 11 2 13 14 15 16 17 18 9 20 21 22 23 24 25 9:00 AM 9:00 AM <td< td=""><td>vatior</td><td>n Rule</td><td>es</td><td></td><td></td><td></td><td></td><td>Date</td></td<>	vatior	n Rule	es					Date
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- 8. At this point you will be asked to log into your account. If you don't have an account, you can set it up at this time.
- 9. Once you're logged in, select who is making the reservation, number of attendees and when the reservation will take place. Click Proceed.

vations > Search	results > Resource detail	
_PICN	IC AREA_BLOSSOM	Who are you reserving for? Test UserHV
'5 attendees	Alondra Community Regional Park 3850 Manhattan Beach Boulevard Lawndale: C.A. 90260	Attendee 20
66	A	Date Mer 31, 2023, 9:00 AM to 5:00 PM × (Available)
ion Rules		+ Add new date and time
ility reserve by ren an make reservati	ntal block. ions at least 14 day(s) in advance but not more than 180 day(s) in	Proceed
nts can make rese	ervations at least 14 day(s) in advance but not more than 180 day(s)	
ff approval		
penings c	alendar Today < Mar 2023 >	

10. Enter the Event name, Event type (for picnics, family/friend gatherings, etc, select NEW-Family Event), and answer the Custom questions.

In addition, read and agree to any waivers. Select Reserve when done.

Test UserHV	•	
Event name *	Family Picnic	
Family Picnic	ALON_PICNIC	1 booking
Event type *	AREA_BLOSSOM	\$135.31
NEW - Family Event	•	\$155.51
	Fee summary	
Pool/ing information	Subtotal	\$135.31
Booking information	Tax	\$0.00
ALON_PICNIC AREA_BLOSSOM	Total	\$135.31
Fri Mar 31, 2023 9:00 AM - 5:00 PM = 20 = 0	8 Reso	erve
+ Add a booking		
	Add anothe	er resource
Custom questions		
Do you plan on having your event catered? *		
No	•	
Do you plan on having a moonbounce/jumper? *		
No	•	
Waiver and information		
Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronica you acknowledge that you have both read and understood all text presented to you as part of the checkey process.	d bily, e	
I have read and agree to Facility Reservation- Rules, Conditions & Waivers.		
Please enter your initials below		
10		

11. Review your reservation request details, agree to any waivers, and click Finish.

Home Activities Reservations Membersh	nips	1	My Cart(1)
ome > Shopping Cart			
Shopping Cart			
e encourage our park patrons to utilize the Active Ne	et system for payment. For those who would pre	fer in person payment, please follow	this link for ou
person payment locations.			
n <i>.</i>		Order Summary	
Test UserHV	1 item, \$135.31 in total.	Subtotal	\$135.3
		Deferred to Payment Plan	-\$135.3
Family Picnic	\$135.31 🗙	Due Now	\$0.0
RESERVATION REQUEST		Due Now	φ0.00
1 Resource(s): ALON_PICNIC AREA_BLOSSOM		Finish	
Number of booking(s): 1			
Payment plan	۲ 🖤		
Vaiver			
equired fields are marked *			
ease read the following waivers and agreements ca	refully.They include releases of liability and		
aiver of legal rights, and deprive you of the ability to	sue certain parties. By agreeing electronically,		
ou acknowledge that you have both read and unders neckout process.	lood all text presented to you as part of the		
	1		
* I have read and agree to Reservation Waiver.			

12. The final screen is the receipt for your reservation request. A copy is also sent to the email address linked to your account. You will be contacted by LA County Parks within 72 hours to process your request. Please do NOT pay unless your reservation request has been approved by staff.

